

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
REGULAR & BUDGET MEETING, NOVEMBER 2, 2016

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the Regular & Budget meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, November 2, 2016 at 9:00 a.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 9:00am.

Invocation.

Pledge of Allegiance.

Opening Roll Call:

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Clancy (arrived at 12:40pm), Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Total Present: 26

No. 1 -- ADOPTION OF AGENDA.

Board Chairman Moynihan amended the agenda by striking item #18 (bills over \$5000) and correcting item #13d-4ii (Report of Human Services Committee – should read “increase levy” not “decrease”).

A motion was made by Supervisor Nicholson and seconded by Supervisor De Wane “**to approve amended agenda**”. Voice vote taken. Motion carried.

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) State name and address for the record.
- b) Comments will be limited to five minutes.
- c) The Board’s role is to listen and not discuss comments nor take action on those comments at this meeting.

There were no comments from the public at this time.

No. 3 -- APPROVAL OF MINUTES OF OCTOBER 19, 2016.

A motion was made by Supervisor Sieber and seconded by Supervisor Lefebvre “**to approve**”. Voice vote taken. Motion carried.

No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.

Supervisor Erickson advised the Board that November is National Mustache Month.

Supervisor Brusky invited everyone to Fr. Allouez Catholic School this Saturday, November 5, for the annual Buccaneer Blast Auction.

No. 5 -- COMMUNICATIONS.

**No. 5a -- RECONSIDERATION OF VOTE:
FROM SUPERVISOR EVANS: RE: RECONSIDER ITEM #10F – AN
ORDINANCE AMENDING SECTION 4.93 OF CHAPTER 4 OF THE BROWN
COUNTY CODE ENTITLED “GRIEVANCE PROCEDURE”.** (From October 19,
2016 County Board meeting.)

A motion was made by Vice Chair Lund and seconded by Supervisor Becker **“in favor of reconsideration of item #10f”**.

Following discussion, a motion was then made by Supervisor Evans and seconded by Supervisor Nicholson **“to refer item #10f back to Executive Committee”**. Voice vote taken, per the opinion of the Chair, ayes have it. Motion carried.

No. 6 -- APPOINTMENTS. None.

No. 7a -- REPORT BY COUNTY EXECUTIVE.

County Executive Streckenbach welcomed the new Supervisors to their first budget meeting.

Executive Streckenbach stated he feels that overall, this is a good budget and there have been good debates about the proposed budget.

Executive Streckenbach reminded everyone that November 11th is Veteran’s Day and there are various events throughout the county including a veteran’s show in the Village of Denmark at the middle school.

No. 7b -- REPORT BY BOARD CHAIRMAN.

Board Chairman Moynihan reminded all Supervisors to have any motions written out ahead of time to save time for the Clerk. He also reminded Supervisors that Monday, November 14th at 6pm is the veto session, if needed.

Chairman Moynihan advised all Supervisors that there have been some problems with the electronic voting system lately and not to engage a vote on the pads until instructed to do so.

Chairman Moynihan reminded Supervisors the December 21st County Board meeting will begin at 6pm and that he and Vice Chairman Lund will again be offering Christmas cheer following the meeting.

No. 8 -- OTHER REPORTS. None.

****PUBLIC HEARING ON 2017 BUDGET****

No. 9 -- COMMENTS FROM THE PUBLIC:

Scott Seguin, 498 Dewey Decker Dr., Green Bay, is an employee of the Brown County Public Works Department and spoke on behalf of other employees in the department regarding overtime pay and vacation time.

Candy Siebert, 1296 View Lane, Green Bay, spoke regarding family recovery services in the community and the DARE Program. She thanked the Board for last year's mental health budget allocation.

Lisa Mascolo, 4444 Nakoma Trail, Green Bay, spoke regarding the proposed allocation of funds to the DARE Program and the program's effectiveness.

Anthony Alvarado, 2020 N. Meade St, Appleton, spoke regarding the DARE Program, the education of youth on addiction and mental health and the need for more services to our community's students.

Douglas Darby, N5169 Redwood Lane, Shawano, the co-founder of Rise Together spoke as a former 8-year heroin addict who robbed 2 pharmacies in Brown County. He shared his story and spoke about the need for kids to understand that the things they talk about are important.

Renee Vande Voort, 3083 Celestial Lane, Green Bay, spoke on behalf of the Employee Benefits Advisory Committee regarding pay raises, pay for performance and VEBA fees.

DJ Fameree, New Franken, Brown County Sheriff's Dept., addressed the Board regarding the increasing insurance costs for Brown County retirees.

Josh Harkins, 1906 E Calumet St, Apt L, Appleton, representing the Professional Employees Association, spoke on behalf of 2 employees' health issues and the increasing insurance benefit costs.

Tyler Luedke, 623 Brookridge St., Green Bay, a clinical substance abuse counselor, addressed the Board about the drastic employee turnover in Brown County and the need for peer recovery assistance in Brown County.

****NON-BUDGETARY ITEMS****

No. 10 -- STANDING COMMITTEE REPORTS:

No. 10a -- REPORT OF ADMINISTRATION COMMITTEE – Presented at the October 19, 2016 County Board Meeting.

No. 10b -- REPORT OF EDUCATION & RECREATION COMMITTEE OF OCTOBER 18, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **Education & Recreation Committee** met in regular session on October 18, 2016 and recommends the following:

1. Museum Director's Report. Receive and place on file.
2. Golf Course Superintendent's Report. Receive and place on file.
3. Library Executive Director's Report. Receive and place on file.
4. NEW Zoo Director's Report and ZOO Monthly Activity Reports. Receive and place on file.

5. Park Mgmt. - Budget Adjustment Request (16-88): Any increase in expenses with offsetting increase in revenue. To approve.
6. Park Mgmt. - Resolution to Approve a Land Donation by Wisconsin Public Service Corporation and a Donation for Habitat Enhancement adjacent to Barkhausen Waterfowl Preserve. To approve. See Resolutions & Ordinances.
7. Park Mgmt. - September 2016 Park Attendance and Field Staff Reports. Receive and place on file.
8. Park Mgmt. - Assistant Director's Report. Receive and place on file.
9. Resch Centre/Arena/Shopko Hall – Complex Attendance for the Brown County Veterans Memorial Complex. Receive and place on file.
10. Audit of bills. To pay the bills.

A motion was made by Vice Chair Lund and seconded by Supervisor Lefebvre **“to adopt”**.
Voice vote taken. Motion carried.

No. 10c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 24, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **Executive Committee** met in regular session on October 24, 2016 and recommends the following:

1. Communication from Supervisor Erickson re: Request consideration of increasing the daily fee for use of jail by municipalities on civil forfeiture bench warrants from \$40.00 per day to \$200.00 per day. Issue is use of jail for collection of fines – jail overcrowding – cost to house. To refer to Public Safety Committee for consideration and analysis.
2. County Executive Report. *No report, no action taken.*
3. Human Resources Report. *No report, no action taken.*
4. Ordinance to Amend Sections 4.49 and 4.57 of the Brown County Code of Ordinances Entitled, Respectively, as “Extra Pay” and “Policy”. *This Item was held.* See Resolution & Ordinances.
5. Ordinance to Amend Section 4.57 of the Brown County Code of Ordinances Entitled “Policy”.
 - i. To delete the word *not* in Code 4.57 Section 1 so it reads “are considered hours worked” effective January 1, 2017. See Resolutions & Ordinances.
 - ii. To reconsider Taxes and Special Revenue.
 - iii. To adjust the wage adjustments by \$133,303 and change that line to \$1,080,000.00.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Sieber **“to adopt”**.
Voice vote taken. Motion carried.

No. 10d -- REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 11, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **HUMAN SERVICES COMMITTEE** met in regular session on October 11, 2016 and recommends the following:

1. Review Minutes of:
 - a. Children with Disabilities Education Board. Receive and place on file.
 - b. Mental Health Treatment Committee (September 14, 2016). Receive and place on file.
2. An Ordinance to Repeal and Replace Section 30.05 of the Brown County Code of Ordinances Entitled "Prohibiting Fraud in Public Assistance, Housing Accommodations and Energy Assistance Cases". To approve. See Resolutions & Ordinances.
3. Human Services Dept. - Update re: County policies regarding visiting hours for relatives, court appointed guardians, and other professional services personnel at the Community Treatment Center. To receive and place on file with the expectation to bring this back next month as an update.
4. Human Services Dept. - Executive Director's Report. Receive and place on file.
5. Human Services Dept. - Financial Results for CTC & Community Programs. Receive and place on file.
6. Human Services Dept. - Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
 - i. To suspend the rules and take Items 6 a-d together.
 - ii. To approve Items 6 a-d.
7. Human Services Dept. - Request for New Non-Continuous and Contract Providers and New Provider Contract. To approve.
8. Audit of bills. No action taken.

A motion was made by Supervisor Hoyer and seconded by Supervisor Sieber "to adopt".
Voice vote taken. Motion carried.

**No. 10e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION
COMMITTEE OF OCTOBER 17, 2016.**

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE** met in regular session on October 17, 2016 and recommends the following:

1. Review Minutes of:
 - a. Revolving Loan Fund Committee (May 26, 2016). To approve.
2. Holiday pay equal to scheduled hours. Ex. 8 hours work equals 8 hours holiday pay; 10 hours work equals 10 hours holiday pay. To move to Executive.
3. Airport - Director's Report. Receive and place on file.
4. Planning and Land Services - Discussion and possible action re: study for wind turbine noise in Town of Glenmore – Rick Lopnow. To send to the Health Department with reference to the 2016 Conference Resolution #20 out of Fond du Lac County requesting the State of Wisconsin fund a study on the impact of industrial wind turbines on human health.

5. Port & Resource Recovery - Budget Adjustment Request (16-91): Any increase in expenses with an offsetting increase in revenue. To approve.
6. Port & Resource Recovery - Great American Disposal Contract Extension Attachment D – Request for Approval. *September Motion: To bring back to next meeting but have Corporation Counsel approve or deny. To hold until the November PD&T meeting.*
7. Public Works - An Ordinance Creating Section 6.14 of the Brown County Code Entitled “County Trunk Highway Maintenance and Improvements.” To hold until January. See Resolutions & Ordinances.
8. Public Works - Resolution re: Reorganization of the Public Works Table of Organization. To approve as amended with a total savings of \$52,587. **See Resolutions, Ordinances Item 14I.*
9. Public Works - Summary of Operations. Receive and place on file.
10. Public Works - Director’s Report. Receive and place on file.
11. Audit of bills. *No action taken.*

A motion was made by Supervisor Kaster and seconded by Supervisor Dantine “**to adopt**”. Voice vote taken. Motion carried.

No. 10ei -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 17, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **LAND CONSERVATION SUBCOMMITTEE** met in regular session on October 17, 2016 and recommends the following:

1. Variance Request by Kyle Rentmeester to allow for an animal waste storage facility to be constructed within the 250’ setback requirement. To approve the variance request by Kyle Rentmeester.
2. Budget Adjustment (16-90): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation. To approve.
3. Resolution to Approve City of De Pere Resolution No. 16-95, Entitled Resolution Authorizing Brown County to Enforce Chapter 26, Brown County Ordinances Relating to Animal Waste Management within De Pere City Limits. To approve. See Resolutions & Ordinances.
4. Director’s Report.
 - a. Dynamic selected as contractor for the Brown County Community Digester Feasibility Study. Receive and place on file.

A motion was made by Supervisor Landwehr and seconded by Supervisor Sieber “**to adopt**”. Voice vote taken. Motion carried.

No. 10f -- REPORT OF PUBLIC SAFETY COMMITTEE - Presented at the October 19, 2016 County Board Meeting.

No. 11 -- Resolutions, Ordinances:

Budget Adjustments Requiring County Board Approval

No. 11a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, within the past 30 days departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

- 16-88 The Parks Department received a donation for a memorial area along the Fox River Trail. This
Parks donation will fund a bench, bike rack, paver brick surfacing and landscaping. **Amount: \$12,000**
- 16-90 The Land & Water Conservation Department would like to use staff personnel cost savings to
Land Con purchase an additional vehicle (Chevy Equinox or similar). The personnel savings is a one-time
 saving due to a vacant position to be filled in early 2017. **Amount: \$22,800**
- 16-91 Port was awarded grant dollars to fund the Wisconsin Commercial Ports Master Plan Phase II for
Port & the period 7/9/15 to 9/30/16 by Wisconsin Department of Administration-Division of
Resource Intergovernmental Relations, Wisconsin Economic Development Corp, and Wisconsin Department
Recovery of Transportation. This budget adjustment is to properly budget for the grant dollars available and
 the related expenditures in 2016. **Amount: \$78,038**

and,

WHEREAS, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Respectfully submitted,
EDUCATION & RECREATION
COMMITTEE
LAND CONSERVATION SUBCOMMITTEE
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

Approved By /s/ Troy Streckenbach Date: 11/07/16

Authored by Administration
Approved by Corporation Counsel's Office

Fiscal Note: The fiscal impact is as described in each individual budget adjustment listed above. A motion was made by Supervisor Schadewald and seconded by Supervisor Hoyer "to adopt". Voice vote taken. Motion carried.

ATTACHMENTS TO RESOLUTION 11A
ON THE FOLLOWING PAGES

16-88

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head
Director of Admin
County Exec
County Exec
Admin Committee
Oversight Comm
2/3 County Board
Oversight Comm
2/3 County Board
Oversight Comm
2/3 County Board
Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

The Parks Department received a donation for a memorial area along the Fox River Trail. This donation will fund a bench, bike rack, paver brick surfacing and landscaping.

Budget Impact: \$12,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	124.062.063.4901	Rail to Trails - Donation	\$12,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	124.062.063.5307.400	Rail to Trails - Repairs & Maintenance Grounds	\$12,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

8/3 9/21/16

AUTHORIZATIONS

Melvin M. Kuehn
Signature of Department Head - Assistant Director
Department: Parks
Date: 9-21-16

[Signature]
Signature of DOA or Executive
Date: 9/27/16

Revised 4/1/14

11a

116-90

BUDGET ADJUSTMENT REQUEST

Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☒ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☐ 7 Any Increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

Approval Level

Dept Head
 Director of Admin
 County Exec
 County Exec
 Admin Committee
 Oversight Comm^u
 2/3 County Board
 Oversight Comm
 2/3 County Board
 Oversight Comm
 2/3 County Board
 Oversight Comm
 2/3 County Board
 Oversight Comm
 Admin Committee
 2/3 County Board

Justification for Budget Change:

The Land & Water Conservation Department would like to use staff personnel cost savings to purchase an additional vehicle (Chevy Equinox or similar). The personnel savings is a one-time saving due to a vacant position to be filled in early 2017.

Amount: \$22,800

Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.048.001.5100	Regular Earnings	\$22,800
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.048.001.6110.100	Outlay (\$5,000+)	\$22,800
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Michael J. Martin
 Signature of Department Head
 Department: Land & Water Conservation
 Date: 9/19/16

AUTHORIZATIONS

[Signature] 28 9/19/16
 Signature of DOA or Executive
 Date: 9/28/16

Revised 4/1/14

11a

16-91

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

Port was awarded grant dollars to fund the Wisconsin Commercial Ports Master Plan Phase II for the period 7/9/15 to 9/30/16 by Wisconsin Department of Administration-Division of Intergovernmental Relations, Wisconsin Economic Development Corp, and Wisconsin Department of Transportation. This budget adjustment is to properly budget for the grant dollars available and the related expenditures in 2016.

Budget Impact: \$78,038

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	650.078.300.4301	Federal Grant Revenue	56,361
<input checked="" type="checkbox"/>	<input type="checkbox"/>	650.078.300.4303	Local Grant Revenue	21,677
<input checked="" type="checkbox"/>	<input type="checkbox"/>	650.078.300.5700	Contracted Services	64,216
<input checked="" type="checkbox"/>	<input type="checkbox"/>	650.078.300.9003.400	Transfer Out Wages	13,822
<input checked="" type="checkbox"/>	<input type="checkbox"/>	650.078.001.5100	Regular Earnings	13,822
<input checked="" type="checkbox"/>	<input type="checkbox"/>	650.078.001.9002.400	Transfer In Wages	13,822

AUTHORIZATIONS


 Signature of Department Head
 Department: Port & Resource Recovery
 Date: 1-23-16


 Signature of DOA or Executive
 Date: 9/30/16

KJ 9/20/16

Revised 4/1/14

11a

Education & Recreation Committee

No. 11b -- RESOLUTION TO APPROVE LAND DONATION BY WISCONSIN PUBLIC SERVICE CORPORATION AND A DONATION FOR HABITAT ENHANCEMENT ADJACENT TO BARKHAUSEN WATERFOWL PRESERVE

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Wisconsin Public Service Corporation (WPSC), through the Consent Decree entered by the United States District Court, intends to acquire land for restoration of ecological significant lands adjacent to, or near WPSC service territories; and,

WHEREAS, WPSC plans to spend \$2.0 million for this acquisition and restoration; and,

WHEREAS, WPSC intends to work with Brown County to acquire additional land near Barkhausen Waterfowl Preserve for restoration as an environmental mitigation project to be implemented pursuant to a settlement with the United States Environmental Protection Agency (U.S. EPA); and

WHEREAS, WPSC and Brown County have worked together in drafting a Project Plan identifying potential land acquisition sites suitable for restoration; and,

WHEREAS, WPSC is proposing to purchase 87.8 acres of land in the Village of Suamico, adjacent to the northern boundary of Barkhausen Waterfowl Preserve by March 31, 2017; and,

WHEREAS, WPSC is proposing to donate said land to Brown County to become a part of the L.H. Barkhausen Waterfowl Preserve; and,

WHEREAS, WPSC agrees to transfer \$300,000 to Brown County within 30 days of the purchase of the land to apply towards restoration activities on the lands; and,

WHEREAS, this acquisition and restoration project aligns with the 2008 Brown County Park and Outdoor Recreation Plan; and,

WHEREAS, Brown County and WPSC agree to carry out their respective roles and responsibilities in accordance with the scope and timeline set forth below

- a. 2016 – WPSC will enter into a Letter of Intent with Brown County
- b. 2017- WPSC will complete land acquisition, transfer of land to Brown County and Brown County will complete a restoration plan.
- c. Brown County will explore federal, state and NGO restoration partnerships
- d. 2018- Begin restoration
- e. 2019- Complete restoration

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors approves this future land acquisition within the Village of Suamico, parcel numbers SU-617, SU-616-2, SU-616-1 and the southern 15 acres of SU-618, as well as \$300,000 contributed by WPSC for restoration to be used by the public for recreation, while protecting the ecological significance of the land.

Fiscal Note: This resolution does not require an appropriation from the General Fund. The recording fees of roughly \$120 will be covered in the Park Departments 2017 Budget and yearly projected maintenance costs of \$1,000 per year starting in 2019.

Respectfully submitted,

EDUCATION AND RECREATION
COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/07/16

Approved by Corporation Counsel's Office

A motion was made by Supervisor Lefebvre and seconded by Supervisor Campbell **"to adopt"**.
Voice vote taken. Motion carried.

ATTACHMENTS TO RESOLUTION 11B
ON THE FOLLOWING PAGES

PARK DEPARTMENT
Brown County

1150 BELLEVUE STREET, RM 151
GREEN BAY, WI 54302

PHONE (920) 448-4464 FAX (920)448-4054

E-MAIL KRIESE_MM@CO.BROWN.WI.US



MATTHEW M. KRIESE

ASSISTANT PARK DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/2016
REQUEST TO: Education & Recreation Committee and Executive Committee
MEETING DATE: October 18th – Ed & Rec
REQUEST FROM: Matt Kriese
Asst Park Director
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION TO APPROVE A LAND DONATION BY WISCONSIN PUBLIC SERVICE CORPORATION AND A DONATION FOR HABITAT ENHANCEMENT ADJACENT TO BARKHAUSEN WATERFOWL PRESERVE

ISSUE/BACKGROUND INFORMATION:

Wisconsin Public Service Corporation (WPS) in accordance with the Consent Decree entered by the United States District Court has cooperatively drafted, developed and agreed to a Land Acquisition and Restoration Project at Barkhausen Waterfowl Preserve. This Project Plan has identified adjacent property to the north of Barkhausen as a future acquisition, as well as dollars to subsidize restoration and enhancement of said property. The land acquisition and habitat work will cost \$2.0 million, funded wholly by WPS. WPS will purchase the lands and donate to Brown County and provide approximately \$300,000 for Brown County to conduct habitat enhancement projects.

ACTION REQUESTED:

Approve this land acquisition and habitat enhancement Resolution.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$ _____
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☐ No
2. If yes, in which account? _____
3. If no, how will the impact be funded? _____

☐ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

11b



Wisconsin Public Service Corporation
700 North Adams Street
P.O. Box 19001
Green Bay, WI 54307-9001
www.wisconsinpublicservice.com

September 14, 2016

Brown County Parks – Barkhausen Waterfowl Preserve Funding Opportunity Letter of Intent

Dear Brown County Education and Recreation Committee:

Wisconsin Public Service Corporation (WPSC) appreciates Brown County's participation in recent discussions to identify land acquisition and restoration opportunities near the Barkhausen Waterfowl Preserve. WPSC intends to work with Brown County to acquire additional land near the Preserve for restoration as an environmental mitigation project to be implemented pursuant to a settlement with the United States Environmental Protection Agency (U.S. EPA).

A land acquisition and restoration plan for this project was developed in conjunction with your staff. This plan was submitted to U.S. EPA and subsequently approved. A copy of the plan is attached to this letter.

Signature of this Letter of Intent shall serve to indicate that: 1) WPSC agrees to purchase 87.8 acres of land adjacent to the northern boundary of the Barkhausen Waterfowl Preserve by March 31, 2017 and donate the land to Brown County prior to March 31, 2018; 2) WPSC agrees to transfer \$300,000 to Brown County within 30 days of the purchase of the land to apply towards restoration activities on the lands; and 3) Brown County and WPSC agree to carry out their respective roles and responsibilities in accordance with the scope and timeline contained within the attached plan. To facilitate this project, WPSC will grant Brown County access to the land following its purchase in order to perform activities required for restoration planning.

WPSC Signature

Brown County Signature

Bruce Ramme, Vice President

Troy Streckenbach, Brown County Executive

Date: _____

Date: _____

Wisconsin Public Service Corporation | A subsidiary of the WEC Energy Group

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WISCONSIN PUBLIC SERVICE CORPORATION

**Land Acquisition and Restoration
Proposed Project Plan**



June 23, 2016

11b

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Land Acquisition and Restoration Project Plan

1.0 Wisconsin Public Service Consent Decree

This Project Plan is submitted in accordance with the Consent Decree entered by the United States District Court for the Eastern District of Wisconsin in the matter *United States of America v. Wisconsin Public Service Corporation*, No. 13-C-10 and Appendix A thereto, as amended on May 18, 2016, (the "Consent Decree"). Unless otherwise defined herein, all capitalized terms shall be defined as set forth in the Consent Decree or Appendix A. The Consent Decree as amended on May 18, 2016, allowed the substitution of this Land Acquisition and Restoration Project for the previously required Hydro Boost Project. This Project Plan sets forth Wisconsin Public Service Corporation's ("WPSC's") plan to spend at its discretion up to \$2.0 million for acquisition and restoration of ecologically significant lands, watersheds, vegetation, and/or forests that are part of, adjacent to, or near WPSC service territories.

2.0 Proposed WPSC/Brown County Parks Partnership

To fulfill the requirements of the Consent Decree, WPSC will partner with the Barkhausen Waterfowl Preserve, a park that is owned and operated by the Brown County, Wisconsin Parks Management ("BCPM"). WPSC has met with the BCPM several times and together have developed the environmental mitigation proposal described later in this submittal. WPSC has requested that Brown County enter into a letter of intent with WPSC to be executed after USEPA approval of this plan which shall document both parties' commitments as outlined herein.

3.0 WPSC Electric Generation in Brown County

Brown County, Wisconsin is located within the WPSC electric distribution and natural gas distribution service territories. WPSC first began generating electricity from coal fired plants in Brown County in 1927 when it constructed the generation station currently known as the Pulliam Generating Station at the mouth of the Fox River. This plant initially contained two 10,000 KW units and additional units were added in 1943, 1947, 1949, 1951, 1958 and 1965 to meet the demand for electricity. At its peak, the Pulliam plant was the largest generating plant in the state outside of the Milwaukee area. Today, Units 1-6 have been retired. See Figure 1 for a location map of the Pulliam Generation Station in relation to the Barkhausen Preserve.

4.0 Brown County Parks Management

The purpose of BCPM is to enrich the quality of life in Brown County through a comprehensive system of open space and outdoor recreational facilities with an emphasis on natural resources, passive recreation and outdoor education.

Featuring 18 different facilities and encompassing almost 3,700 acres (See Figure 2), the Brown County Park System serves over 250,000 residents of Brown County as well as visitors from all over the state and country with total park attendance in 2016 estimated to be nearly 900,000 visitors. Park activities include conservancy and wildlife management, educational programs, wildlife observation blinds and lookout towers, hiking, mountain biking, skiing, equestrian and snowmobile trails, boat launching, picnic and playground areas, pet exercise and disc golf areas, camping, shelter rentals, festivals and special events including the county fair, state recreational trails, and the rifle range. Parks managed include

Barkhausen Waterfowl Preserve/Fort Howard Paper Foundation Wildlife Area (920 acres), Bay Shore Park (81 acres), the Fairgrounds (36 acres), Lily Lake (124 acres), Neshota Park (257 acres), Pamperin Park (75 acres), the Reforestation Camp (1,543 acres), Fonferek's Glen (74 acres), and Mountain Bay (13.5 miles) and Fox River (19.6 miles) State Recreational Trails.

This acquisition and restoration project aligns with the vision and philosophy of BCPM. As identified in the *Brown County Park and Outdoor Recreation Plan* (August 2008) on page 14, the mission of BCPM "is to enrich the quality of life in Brown County through a comprehensive system of open space and outdoor recreational facilities with an emphasis on natural resources....". Further, under Land Acquisition, the plan states "...Acquisition should be a top priority." In Chapter 2: Goal, Objectives and Policies, the primary goal is "To promote the stewardship of natural...resources throughout the county..." and Objective 2: Resource Management states "Preserve and protect natural resources....for the benefit of future generations" and to "implement proper management strategies to maintain wildlife populations and encourage native biological diversity". Under Objective 8: Acquisition and Development, the plan dictates that Brown County should "Acquire suitable land...to meet present and future community and user demand and needs" and that "When feasible, priority should be given to the identification, acquisition, and preservation of natural open space areas and wildlife corridors..." Under Objective 9: Partnerships and Regional Coordination, the plan states "Encourage(s) partnerships with...businesses to provide land ...for parks including: Cost sharing for acquisition and development." Specifically, on page 92 of the plan: Description of Needs and Implementation Priorities: Barkhausen Waterfowl Preserve lists "Adjoining land acquisition: Acquire bordering properties that provide a buffer to the existing park in order to minimize development threats."

5.0 Barkhausen Waterfowl Preserve

Founded by Green Bay businessman Louis Henry Barkhausen, the Barkhausen Waterfowl Preserve is among the first waterfowl refuges established in the State of Wisconsin. An avid waterfowl hunter and conservationist, Mr. Barkhausen was ahead of his time in taking measures to protect our waterfowl and wetland resources and later would become one of the creators of Wild Birds of America, known today as Ducks Unlimited (DU). He served as the organization's third president in 1939.

In 1926, Mr. Barkhausen purchased 474 acres of land with the vision of providing a refuge area for waterfowl along lower Green Bay. He constructed two diked coastal wetland impoundments that created the foundation for the refuge. These managed impoundments, along with various plantings, provided resting and feeding habitat for waterfowl and a multitude of other migratory birds.

In 1955, Mr. Barkhausen donated the preserve to Brown County thus ensuring its long-term value for waterfowl and wetlands along the west shore of Green Bay. Through the efforts of Brown County Park Management staff and volunteers, such as the Green Bay Duck Hunter's Association, resource management continues to be a central focus of the facility. Annual management and maintenance activities to assist waterfowl and other wildlife species include provision of supplemental food resources, placement and monitoring of various nesting structures, and the enhancement of wetland habitat through the planting of wildlife cover and invasive species control. These various management practices have resulted in increased numbers and diversity of wildlife for a variety of birds, mammals, reptiles and amphibians.

In 1976, the preserve was expanded through a donation of 446 acres by the Fort Howard Paper Foundation for use as a wildlife and educational study area. This donation provided the facility access to the waters of Green Bay and became a catalyst for educational programs for area residents. To facilitate

this action, a portion of the Barkhausen residence building was converted to a classroom and display area known as the West Shores Interpretive Center that is open to the public year-round. Since 1980, the Center has conducted a wide variety of educational programs targeting schools, organizations, and the general public. Over 12,000 people attended these nature oriented programs in 2015 that included topics such as marsh, pond, and forest ecology, orienteering, survival, snowshoeing, maple syrup making and much more. The preserve is also designated as a State Wildlife Viewing Site. It is composed of wetlands, forests and fields which can be traversed by over 7 miles of marked trails for hiking or cross country skiing. Along the trails, bird watchers, naturalists and nature photographers encounter an abundance of plants and animals, including threatened species and species of special concern. Three observation blinds, a raised earthen overlook, a 12-foot high viewing platform and a 315-foot raised boardwalk provide additional opportunities for wildlife watching and nature study. Picnic areas are available and the nature center is open for the public to view interactive displays concerning the natural and cultural resources of the west shore of Green Bay.

6.0 The State of Green Bay's West Shore

Unfortunately, most of the west shore area of Green Bay has been significantly altered by post-European settlement activities. Wetland drainage to support agricultural production and other land uses has been significant in the area. An estimated 70% of historic wetlands have been lost while countless others have been degraded. Current pressure to develop this landscape into subdivisions for commercial and residential building is intense and threatens the future of remaining wetlands in the area. In addition, native wetland plant communities have been replaced with expansive tracts of invasive species, including non-native Phragmites and reed canary grass. Despite these staggering losses, the west shore of Green Bay remains a critical and significant wetland resource accounting for approximately 50% of all remaining wetlands in the Lake Michigan basin. Recent research conducted by the Wisconsin Department of Natural Resources identified the need to protect, restore, and enhance emergent wetland habitat on the west shore of Green Bay, primarily to improve predator fish populations, provide wildlife habitat, and maintain a balance in the ecosystem of the Bay. Acquiring additional wetland habitats and important upland adjacent to the preserve would assure benefits to wildlife for future generations.

The west shore of Green Bay and particularly the area near the Barkhausen Waterfowl Preserve is primarily classified as wetlands. These wetlands include wet meadows, hemi-marshes, and open-water habitats which benefit breeding and migratory birds, many of which are listed as threatened, endangered, or of special concern. A sample of the species that would benefit from wetland and waterway habitat restoration efforts include least bittern, black tern, Canada warbler, and olive-sided flycatcher. More specifically, the Canada warbler and olive-sided flycatcher (both confirmed breeding species in the Green Bay area) benefit from wetland openings adjacent to wet forests and shrub wetlands supporting low dense alders, typically found on the west shores of Green Bay. Common waterfowl species that will benefit include mallard, wood duck, American black duck, Canada geese and blue-winged teal. Other wildlife benefiting from wetland restoration include the great and snowy egret, black-crowned night heron, American bittern, rusty and yellow headed blackbird, peregrine falcon, Forrester's tern, and several species of shorebirds, reptiles (including Blanding's turtle), amphibians and mammals. In addition Brown County was listed as a "Bird City" through Wisconsin's Bird Conservation Initiative (WBCI) program by demonstrating sound bird conservation practices and public education. Acquiring additional land and habitat restoration are key components of the WBCI program.

7.0 Barkhausen Waterfowl Preserve Acquisition Alternatives

WPSC and the BCPM have identified three different properties for possible acquisition and restoration. All three parcels are privately owned and they are all located adjacent to the existing Barkhausen Preserve boundary. WPSC has executed options to purchase all or a portion of the property on two of these parcels. BCPM has informally contacted the third landowner who has expressed a willingness to sell or an interest in continuing discussions. A map showing the location of these properties and their proximity to Barkhausen can be seen on Figure 3 and are described in more detail in the following sections.

7.1 Property A

7.1.1 Current Conditions

This property is located directly across Lakeview Drive from the Preserve and includes parcels SU-793, SU-794, and SU-797-1 in the Village of Suamico with 91 acres in total. Rainbow Creek (also called Barkhausen Creek) traverses this property and then continues onto Barkhausen land, thus impacting the entire Barkhausen watershed. This property and other lands to the west within this watershed provide a vital water quality function by filtering nutrients and other pollutants prior to reaching the Barkhausen property and ultimately flowing into the Bay.

Historically the majority of this property had been tilled for farming, but in recent years has been left "as is" with no active management. The land has reverted back to a wetland community dominated by willow and alder thickets with a mesic upland portion to the north. According to the Wisconsin Wetland Inventory map, there are only 7 acres mapped as upland on this entire property.

7.1.2 Potential Benefits and Remediation Options

This property has the most significant potential impact because it contains Barkhausen Creek, which feeds the entire preserve. A preliminary review of the property suggests that this property would be suitable for wildlife scrapes creating ephemeral ponds for pair bonding, amphibian reproduction, fish spawning and numerous other wildlife benefits. These scrapes could include ditch plugs to combine pike spawning marshes to maximize ecological benefits. Another option would be to convert the land to grassland nesting cover which would increase the amount of active management maintenance, such as prescribed burns and mowing. Invasive species would be eradicated in all of the above processes. There is an existing Northern Pike Spawning Marsh on the property that was previously funded through Brown County Land Conservation. See Figure 4 for a conceptual diagram showing the restoration potential.

7.2 Property B

7.2.1 Current Conditions

Property B is located on the northwest boundary of Barkhausen and includes parcels SU-617, SU-616-2 and SU-616-1 in the Village of Suamico totaling 72.8 acres. WPSC has an option to

purchase this entire property. Part of the property is actively farmed and part is upland with a small marsh. The landowner indicated that there is not drain tile present and in many years they are not able to farm due to the wet soil conditions. The entire property is mapped as having wetland soils. The area surrounding this parcel has been developed into residential lots. Given its upland classification and its proximity to other residential parcels, this property is a high risk for future development.

7.2.2 Potential Benefits and Remediation Options

The wet nature of this property bodes well for wetland restoration projects. In addition, a ditch that runs east-west near its southern boundary has the potential for northern pike spawning marsh creation. The property has an isolated wetland where enhancement could occur including removal of the invasive Phragmites present in the wetland. Four to five additional small wetland "scrapes" could be constructed on the southern 2/3 of the property and the northern parcel, near the current residential development, has the potential for native grassland plant restoration. The enhancement and/or establishment of these wetlands along with the establishment of native grassland plants would significantly increase wildlife habitat on this property. Since the property is directly connected to the Preserve, educational efforts could be expanded to encompass this land as well. See Figure 5 for a conceptual diagram showing the restoration potential.

7.3 Property C

7.3.1 Current Conditions

Property C is located immediately to the north of Barkhausen and shares a property boundary with the Preserve. This property includes parcels SU-615, SU-615-1 and SU-618 in the Village of Suamico totaling 78.5 acres. WPSC has an option to purchase 59.3 acres of this property. There is approximately 1.6 acres of mapped wetlands on the property according to the Wisconsin Wetland Inventory Map. The entire property is also mapped as having wetland soils. With the exception of the wetlands, the current land use is agricultural. The area surrounding this parcel has been developed into residential lots. Given its upland classification and proximity to other residential parcels, this property is a high risk for future development.

7.3.2 Potential Benefits and Remediation Options

Since Property B and this one are similar, much of the same restoration activities described above could occur here and could include shallow scrapes for pair bonding and wildlife habitat, grassland establishment, and possible drain tile elimination and northern pike marsh creation. See Figure 5 for a conceptual diagram showing the restoration potential.

7.4 Conditions of Acquisition

In addition to the real estate parcel cost the following criteria were considered when evaluating land acquisition:

- Ecological value
- Threatened and/or endangered species habitat
- Threat of conversion or development
- Enhancement or restoration potential
- Can be purchased in whole with Consent Decree funds
- Consent Decree can be used as match or to leverage other grants
- Other environmental benefits

7.5 Existing Barkhausen Waterfowl Preserve Ownership Restoration Options

The priority for this proposal is to combine land acquisition and habitat restoration. Using the conditions of land acquisition listed above, it is WPSC's intention to acquire as much land as feasible while still reserving funds for restoration. If at completion there is a small amount of money available, there are numerous enhancement and restoration possibilities within the current 920 acre Barkhausen Waterfowl Preserve. This property is continually looking to enhance the environment through invasive species removal programs, creating additional wildlife habitat, and maintaining the existing infrastructure such as water retention dikes that currently provide waterfowl and wildlife habitat. If there are funds remaining after the primary acquisition project (possibly because of matching fund donations), Barkhausen would pursue the following projects on their existing property:

- Invasive wetland and woodland invasive species such as Phragmites, reed canary grass and glossy buckthorn could be slated for elimination/reduction throughout the 920 acres of the existing property. To better complete invasive species removal a forestry skid-steer with cutting head may be purchased for this resource management task. This piece of equipment could also be utilized on any land acquired for restoration.
- The northern 30-acre diked impoundment was created in 1926 and is in need of re-construction to repair existing erosion/animal damage and to prevent future problems by reducing side slope ratios. Replacement of control structures to provide proper water management is needed as well as removal of accumulated sediments to establish proper water depth for optimal habitat establishment.
- Woody vegetation removal is needed in many marsh and upland grass areas to enhance nesting opportunities for ground-nesting birds.
- Plantings could be conducted in diked impoundments to provide necessary food resources for migrating waterfowl and other wildlife species.
- Further northern pike spawning habitat could be created on the north end of the Preserve to further enhance pike reproduction along the west shore of Green Bay.

8.0 Barkhausen Expansion/Restoration Ecological Justification

Airborne pollutants from human and natural sources can have a significant impact on water quality. Pollution deposited from the air can reach water bodies in two ways: it can be deposited directly on the surface of the water or be deposited onto land and carried to water bodies through runoff, which is rain and stormwater that travels over land surfaces on its way to receiving waters. Sediments, nutrients, and

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toxic chemicals enter waters primarily via runoff. Once these pollutants are in the water, they can have undesirable health and environmental impacts.

Wetlands protect water quality by trapping sediments and retaining excess nutrients and other pollutants such as heavy metals. Pollutants are often attached to sediments and present the potential for further water contamination. Wetlands remove these pollutants by trapping the sediments and holding them. The slow velocity of water in wetlands allows the sediments to settle to the bottom where wetland plants hold the accumulated sediments in place. Wetlands also have the potential to convert some of the toxins to less harmful forms.

Protecting or restoring existing wetlands, as well as creating additional wetlands serves to moderate the impact of a fixed amount of pollution. Wetlands can help mitigate the impacts of airborne contaminants because of the positive role that they serve to improve water quality. This is crucial for the wetlands on the West Shore of the Green Bay since humans use the Great Lakes as a source of drinking water.

The ability of wetlands to store or process contaminants is highly influenced by factors such as their position within a watershed, water retention time, time of the year, geomorphology, plant composition and abundance, soil types and more. This variability caused by these individual factors, and interactions between them makes it difficult to predict the effects of wetlands on water quality. In general, water quality is typically substantially improved by wetlands.

Wetlands also present important opportunities for carbon sequestration and greenhouse gas offsets by virtue of their potential for restoration using known and reliable methods. Equally important is protection of wetlands in northern and temperate latitudes for carbon loss. Because they inherently accumulate large, below-ground stocks of organic carbon, restoring lost wetlands and protecting those that remain represents an immediate opportunity for enhancing terrestrial carbon sequestration.

The Barkhausen Waterfowl Preserve project to protect and restore west Green Bay shoreline area wetlands can be an important and effective component to mitigate impacts of air borne pollutants.

9.0 Synergies with other Initiatives in the West Green Bay Shoreline Area

The location and management objectives of the Barkhausen Waterfowl Preserve complement both federal, Wisconsin and nongovernmental organization (NGO) environmental restoration initiatives for the west Green Bay shoreline area in Brown County. As a result, the proposed land acquisition and restoration project will contribute to the combined goals of agency and NGO programs. These initiatives are described below.

9.1 Great Lakes Restoration Initiative

The U.S. Environmental Protection Agency's (USEPA's) Great Lakes National Program Office (GLNPO), located in Chicago, Illinois leads a Great Lakes Restoration Initiative (GLRI) task force of federal, state, tribal, local, and industry partners in an integrated, ecosystem approach to protect, maintain, and restore the chemical, biological, and physical integrity of the Great Lakes. The Barkhausen Waterfowl Preserve is located in the GLRI – Lower Green Bay and Fox River Area of

Concern (AOC) watershed. The AOC consists of the lower 11.2 km of the Fox River below the De Pere Dam and a 55 km² area of southern Green Bay to Point au Sable and Long Tail Point. The drainage area encompasses portions of eighteen counties in Wisconsin and forty watersheds of the Upper Fox River, Wolf River and the Fox River Basins, including the largest inland lake in Wisconsin, Lake Winnebago, and its pool lakes. While water quality problems and public use restrictions are most severe in the AOC, water resources of the entire basin are affected by runoff pollution from urban and rural areas, municipal and industrial wastewater discharges, and degraded habitats. A map showing the limits of the AOC can be found in Figure 6.

The Great Lakes Restoration Initiative (GLRI) effort is the largest investment in the Great Lakes in two decades. GLRI has identified the following five GLRI priorities:

1. Cleaning up toxics and areas of concern;
2. Combating invasive species;
3. Promoting near shore health by protecting watersheds from polluted run-off;
4. Restoring wetlands and other habitats; and
5. Working with partners on outreach.

With the exception of the toxic cleanup priority, the Barkhausen Waterfowl Preserve acquisition and restoration proposal is consistent with the priorities of the GLRI.

The Barkhausen Waterfowl Preserve is strategically located to complement another major GLRI restoration project in the lower Green Bay. The U.S. Army Corps of Engineers (Corps) is completing work on a restoration project involving the Cat Islands Chain in lower Green Bay. The location of the Cat Islands Chain and their relation to the Barkhausen Preserve can also be seen in Figure 6.

The Corps is partnering with USEPA, U.S. Fish and Wildlife Service, Brown County, and the State of Wisconsin, using a variety of funding sources, to restore the barrier island chain washed away in the 1970's by high water levels, waves, and ice.

The project involves constructing 4.3 miles of stone dike ranging from four to eight feet high on Green Bay lake bed and installing concrete culverts for circulation between islands. This will constitute a dredged material disposal facility (DMDF) with twenty years of capacity for the sediments from the lower portion of the navigation channel. Contaminated material from the upper portion of the bay channel will continue to be placed in the nearby Bay Port facility.

Dredged materials deposited in the Cat Island DMDF over the coming years will gradually build three islands, expected to foster vegetation and habitat for fish and wildlife.

The goal of restoring the islands is to provide beneficial use for dredged materials removed from Green Bay and strengthen the lower Green Bay ecosystem while fostering the diversity of habitat for migratory birds and various fish species. Additional expected benefits include enhancing spawning grounds for fish and creating fishing and wildlife-viewing opportunities for the public.

9.2 State of Wisconsin Green Bay West Shores Wildlife Area

The Barkhausen Waterfowl Preserve is integrated with management units of the Wisconsin Department of Natural Resources West Shores Wildlife Area. Interest in government involvement with conservation of the West Shore began in the 1930's with acquisition beginning in Brown County in 1978. Management has focused on wildlife habitat and wildlife-based recreation with emphasis on waterfowl, wetland-dependent wildlife, migratory birds and forest game species. Because the shore zone is vitally important to the fish assemblage of Green Bay, properties have been acquired under authority of the Scattered Fishery Habitat acquisition project. These sites have a hydrologic connection to the Bay and provide fish spawning and nursery habitat for a variety of fish species, particularly northern pike. Protection of these sites and enhancement of fish habitat and spawning substrate are the primary fish management activities.

The management units of the 9000-acre Green Bay West Shores Wildlife Area include property in Brown, Oconto and Marinette Counties. The Brown County portions include:

- Little Tail Unit located in Brown County, about three miles north of the village of Suamico. Little Tail Point is privately owned.
- Long Tail Unit located in Brown County, about one mile east of the village of Suamico, south of the Suamico River.
- Peats Lake Unit located in Brown County, about one mile north of the city of Green Bay.
- Sensiba Unit located in Brown County, about one mile east of the village of Suamico, north of the Suamico River.

The Barkhausen Waterfowl Preserve and the three potential acquisition and restoration properties are in close proximity to these units of the West Shores Wildlife Area (Figure 7).

10.0 Partnerships

Several willing partners can be identified that could volunteer, match funds, and/or support the project which would maximize the benefit of the dollars that WPSC would provide. Likely partners include:

Ducks Unlimited ("DU")

DU has been a valued partner in the past for habitat improvement projects at the Preserve. Through their efforts, DU has not only provided direct funding, but also has provided technical expertise in conducting design and engineering specifications related to habitat restoration projects on-site. Their staff have also developed and submitted grant applications for projects at Barkhausen and secured over \$250,000 for a project in 2012. DU, through the strength and scope of their organization, states that they can maximize funding for projects by leveraging their resources. This proposed project matches perfectly with DU's Great Lakes Initiative and its key components.

The scope of the WPSC acquisition and restoration project for the Barkhausen Waterfowl Preserve compliments the DU Great Lakes Initiative. The focus of DU's Great Lakes Initiative is to maximize benefits for continental waterfowl by restoring, enhancing, and protecting wetland complexes that include large marshes and shallow lakes on public and private lands throughout the watershed. These wetlands provide critical feeding and resting areas for waterfowl during spring and fall migration, as well as habitat for a number of waterfowl species that breed within the region. An estimated 60% of historic wetlands have been lost in the Great Lakes Initiative area, and continued loss is estimated at 1%

annually. The majority of that loss has occurred in key waterfowl landscapes and exceeds 90% in some areas. Loss of native prairie grasslands has been extreme, also exceeding 90%.

Green Bay Duck Hunters Association

This organization first formed as a support group for Barkhausen Waterfowl Preserve in 1958. Since that time they have contributed countless volunteer hours in habitat-type projects including invasive and woody vegetation removal, supplemental food plantings, and constructing nesting structures. They also are involved in educational efforts for youth waterfowl hunting at the Preserve.

Brown County Land Conservation Department

This County effort, through their West Shore Pike Habitat Project, assists with projects in Northeastern Wisconsin to increase Northern Pike populations since the scarcity of this top predator species has been recognized as a significant problem in the waters of the Bay. This assistance can be both financial and/or logistical support such as engineering and design. The goals and objectives of their initiative align with this proposed project and are stated below:

- Establish vegetated riparian buffers along intermittent and perennial streams that are considered potential production areas for Northern Pike.
- Establish/restore/protect wetlands that are contiguous to Northern Pike spawning migration routes.
- Reduce sediments, nutrients and pesticides entering the stream network from construction and agriculture production areas to protect spawning habitat and help improve water quality in the Bay.
- Improve access to upstream spawning and rearing habitat sites for adult Northern Pike.
- Increase public awareness of the extremely high importance of maintaining a balanced predator species population in the Bay to not only support recreational fishing opportunities but also to help control the spread of unwanted invasive fish species now living in the Bay.

11.0 Project Timeline

Immediately following USEPA notification to proceed with the Barkhausen Waterfowl Preserve acquisition and restoration project, WPSC will finalize the land acquisition component of the project and ensure adequate funding is available for restoration. Following is a proposed milestone schedule for the project. All project activities shall be completed within 5 years of plan approval by USEPA.

2016 – Secure USEPA approval of the Land Acquisition and Restoration Plan. Enter into a letter of intent with Brown County.

2017 - Complete a restoration plan, complete land acquisition and explore federal, state, NGO restoration partnerships/begin restoration planning

2018 - Begin restoration

2019 - Complete restoration

12.0 Budget

The specific cost breakdown between land acquisition and restoration is undetermined at this time. Following real estate procurement, the remaining environmental enhancement funding to be used for the restoration phase of the project will be known. Restoration may be further enhanced as a result of partnerships with federal & state agencies and NGOs. The extent of potential restoration partnership opportunities will be known after approval of the Project. The acquisition and restoration cost breakdown for the project will be provided when known in annual reports based upon the project time line and annual reporting to USEPA as outlined below.

13.0 Project Administration

If implemented, the Barkhausen Waterfowl Preserve land acquisition and restoration plan will be completed within 5 years of plan approval by USEPA. The land acquisition phase of the plan will be managed by WPSC in consultation with the BCPD. Following successful acquisition of real estate, WPSC will transfer the property to the BCPD. The restoration phase of the project will be managed by BCPD in consultation with other potential natural resource management agencies and/or NGOs. WPSC will provide the remaining environmental enhancement funding to BCPD for use in restoration activities when the costs are identified. BCPD has advised that project administrative costs are expected to be modest because a significant portion of the management hours will be volunteered by NGOs or absorbed by existing BCPD salaries.

14.0 Recordkeeping & Project Reporting

WPSC will maintain necessary documentation to substantiate the dollars expended to implement this project and will provide reports as required under the Consent Decree.

15.0 Certification

WPSC certifies that prior to the date of the lodging of the Consent Decree, WPSC had not otherwise committed to perform the project described in this Project Plan, that WPSC is not otherwise required by law to perform the project described in this Project Plan, that WPSC is unaware of any other person who is required by law to perform the project, and that WPSC will not use this project, or any portion thereof, to satisfy any obligations that it may have under a land acquisition and restoration plan developed for the Consent Decree entered by the United States District Court for the Western District of Wisconsin in the matter United States of America v. Wisconsin Power and Light Company, Madison Gas and Electric Company, Wisconsin Electric Power Company and Wisconsin Public Service Corporation, No. 13-CV-266 or any other applicable requirements of law including but not limited to any applicable renewable or energy efficiency portfolio standards.

Executive Committee

No. 11c -- ORDINANCE TO AMEND SECTIONS 4.49 AND 4.57 OF THE BROWN COUNTY CODE OF ORDINANCES ENTITLED, RESPECTIVELY, AS "EXTRA PAY" AND "POLICY".

A motion was made by Supervisor Erickson and seconded by Supervisor Sieber "to hold".
Voice vote taken. Motion carried.

(Item #11d was taken out of order after item #14u.)

Human Services Committee

No. 11e -- ORDINANCE TO REPEAL AND REPLACE SECTION 30.05 OF THE BROWN COUNTY CODE OF ORDINANCES ENTITLED "PROHIBITING FRAUD IN PUBLIC ASSISTANCE, HOUSING ACCOMMODATIONS AND ENERGY ASSISTANCE CASES".

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES ORDAIN
AS FOLLOWS:

Section 1 – Section 30.05 of the Brown County Code of Ordinances is hereby repealed in its entirety and replaced with the following:

(1) Definitions. For purpose of this Section:

(a) "False Representation" shall mean an untrue or incorrect representation regarding a material fact that is made with knowledge or belief of its inaccuracy, including but not limited to the failure to report changes in income, assets, household members, employment or other relevant circumstances.

(b) "FoodShare Trafficking" shall include any of the following activities:

i. Using FoodShare benefits to purchase foods with a container deposit, for the sole purpose of returning the container for a cash refund;

ii. Reselling food purchased with FoodShare benefits for cash or other consideration;

iii. Purchasing, for cash or other consideration, food that was previously purchased from a supplier using FoodShare benefits;

iv. Directly or indirectly buying, selling, or stealing Electronic Benefit Transfer cards, card numbers or personal identification numbers (PINs), for cash or other items;

v. Exchanging of firearms, ammunition, explosives or controlled substances, as defined in section 802 of title 21, United States Code, for FoodShare benefits; or

vi. Unauthorized person(s) knowingly obtaining, possessing, transferring, or using FoodShare benefits.

(c) "Housing Accommodations" shall include assistance obtained through the Housing Assistance programs authorized under the Housing Authorities Law of Wis. Stat., §§ 66.1201 to 66.1211, as may be hereinafter amended from time to time.

(d) "Person" shall include all partnerships, associations, corporations and individuals.

(e) "Public Assistance" shall include all forms of assistance granted or issued pursuant to Chapter 49 of the Wisconsin Statutes, as may be hereinafter amended from time to time, including, but not limited to Wisconsin Works (W-2), Medical Assistance, FoodShare (SNAP benefits under 7 USC 2011 to 2036), child care assistance, energy assistance, any successor program to those listed above and any other programs authorized by State or Federal law which are intended to provide assistance to persons with low or fixed incomes.

(2) Presumptions and Evidence.

(a) Any Person who makes any statement in a written application for Housing Accommodations or Public Assistance shall be considered to have made an admission as to the existence, correctness or validity of any fact stated, which shall be taken as prima facie evidence against the Person making it in any complaint, information or indictment, and in any action or proceeding brought for the enforcement of any provision of this Section.

(b) The negotiation of a check, share draft or other draft received in payment for Housing Accommodations or Public Assistance by the recipient or the withdrawal of any funds credited to the recipient's account through the use of any other money transfer technique after any change in income or assets which would render the recipient ineligible for Housing Accommodations or Public Assistance or eligible for reduced Housing Accommodations or Public Assistance shall be prima facie evidence of fraud in such case.

(3) Violations.

(a) No Person shall willfully make any False Representation(s) with the intent to secure or maintain eligibility for Housing Accommodations or Public Assistance whether for himself, herself or for some other Person.

(b) No Person shall willfully do any act designed to interfere with the proper administration of the Housing Accommodations or Public Assistance programs

(c) No Person shall knowingly participate in, take part in, engage in or contribute to any activities that constitute FoodShare Trafficking hereunder.

(d) No Person shall accept any funds, supplies or articles furnished to any Person under the Housing Accommodations or Public Assistance programs in exchange for or as payment for any alcoholic beverages, cigarettes or other prohibited items.

(e) No Person or dependent of that Person shall knowingly use, sell, exchange,

or dispose of any supplies or articles furnished that Person or dependent under the Housing Accommodations or Public Assistance programs in any manner other than as directed by the agency administering said programs.

(f) No Person shall knowingly accept any funds, supplies or articles furnished to another Person under the Housing Accommodations or Public Assistance programs in exchange for or as payment for anything not authorized by said programs, nor shall any Person purchase any supplies or articles known to have been issued to another Person as Public Assistance.

(g) No Person shall use money, checks, share drafts, other drafts, vouchers, debit cards, or any other thing of value furnished to that Person or another Person under the Housing Accommodations or Public Assistance programs for purposes other than as directed by the agency administering said programs.

(h) No Person receiving Housing Accommodations or Public Assistance, who has been notified by the agency administering said Housing Accommodations or Public Assistance of their obligation to report a change in income, assets, household members, employment or other relevant circumstances, shall fail to notify the agency of said change within ten (10) days thereof.

(i) No Person in charge of the Housing Accommodations or Public Assistance programs or any person working under him or her shall receive or solicit any commission or derive or seek to obtain any personal financial gain through the purchase, sale, disbursement or contract of supplies or other property used in the administration of said programs.

(3) Penalties. Any Person who violates any provision of this Section shall, upon conviction, be subject to a forfeiture of not to exceed \$1,000 together with costs of prosecution and penalty assessments. Furthermore, should any such Person be found in contempt of court for failure to pay said forfeiture, costs and/or penalty assessments, said Person may be subject to imprisonment in the County jail. In addition to the penalties noted herein, a conviction for violation(s) of this Section, whether due to a no contest plea, a default judgment or a guilty verdict/judgment, shall be considered an intentional program violation under 7 CFR 273.16 subjecting the Person to the additional penalties authorized thereunder.

Section 2 – This “Ordinance to Repeal and Replace Section 30.05 of the Brown County Code of Ordinances Entitled ‘Prohibiting Fraud in Public Assistance, Housing Accommodations and Energy Assistance Cases’” shall become effective upon passage and publication pursuant to law.

Fiscal Impact: This Ordinance does not require an appropriation from the General Fund.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/07/16

Drafted by Interim Corporation Counsel

Final Draft Approved by Interim Corporation Counsel

A motion was made by Supervisor Zima and seconded by Supervisor Hoyer **“to adopt”**. Voice vote taken. Motion carried.

Planning, Development & Transportation Committee

No. 11f -- ORDINANCE CREATING SECTIONS 6.14 OF THE BROWN COUNTY CODE ENTITLED “COUNTY TRUNK HIGHWAY MAINTENANCE AND IMPROVEMENTS”.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to hold until January 2017 Planning, Development & Transportation meeting”**. Voice vote taken. Motion carried.

No. 11g -- Combined with item #14I.

Land Conservation Subcommittee

No. 11h -- RESOLUTION TO APPROVE CITY OF DE PERE RESOLUTION NO. 16-95, ENTITLED “RESOLUTION AUTHORIZING BROWN COUNTY TO ENFORCE CHAPTER 26, BROWN COUNTY ORDINANCES RELATING TO ANIMAL WASTE MANAGEMENT WITHIN THE DE PERE CITY LIMITS”.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County (“County”) has adopted Chapter 26 of the Brown County Code of Ordinances (“Code”), entitled “Brown County Animal Waste Management Ordinance” (“Ordinance”), to regulate, through the County’s Land Conservation Department, the design construction, abandonment and maintenance of animal waste storage facilities, animal feedlots, and nutrient management within unincorporated areas of the County, as well as incorporated areas of the County that have delegated such authority to the County; and,

WHEREAS, the City of De Pere (“City”), an incorporated area of the County, desires to have the design, construction, abandonment and maintenance of animal waste storage facilities, animal feedlots and nutrient management regulated within its City limits; and,

WHEREAS, the City, not having enacted an ordinance similar to the County’s Ordinance, believes it would be in the public interest to have the County, exclusively, through its Land Conservation Department, enforce said Ordinance within its City limits; and,

WHEREAS, as such, on September 6, 2016, the City adopted Resolution No. 16-95, a copy of which is attached hereto and incorporated herein by reference, delegating to the County, per Wis. Stat., § 59.03(2) and County Code § 26.06, the authority to enforce its Ordinance within the City limits, contingent upon the County adopting a Resolution to accept said delegation; and,

NOW, THEREFORE, BE IT RESOLVED THAT by the Brown County Board of Supervisors that the County does hereby elect to assume the City's delegation of authority to the County to enforce, through its Land Conservation Department, the Brown County Animal Waste Management Ordinance as set forth in Chapter 26 of the Brown County Code, within the City of De Pere's municipal limits.

Respectfully submitted,

PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 11/07/16

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund. The projected enforcement cost is \$132 per year and is funded through the Soil and Water Resource Management Staffing Grant.

A motion was made by Supervisor Kaster and seconded by Supervisor Landwehr **"to adopt"**.
Voice vote taken. Motion carried.

ATTACHMENTS TO RESOLUTION 11H
ON THE FOLLOWING PAGES

LAND AND WATER CONSERVATION

Brown County

1150 BELLEVUE ST.
GREEN BAY, WI 54302

MIKE MUSHINSKI

PHONE (920) 391-4620 FAX (920) 391-4632 WEB: www.co.brown.wi.us

COUNTY CONSERVATIONIST

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: September 27, 2016
REQUEST TO: Land Conservation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Mike Mushinski
County Conservationist

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION TO APPROVE CITY OF DE PERE RESOLUTION NO. 16-95, ENTITLED
RESOLUTION AUTHORIZING BROWN COUNTY TO ENFORCE CHAPTER 26, BROWN
COUNTY ORDINANCES RELATING TO ANIMAL WASTE MANAGEMENT WITHIN DE
PERE CITY LIMITS

ISSUE/BACKGROUND INFORMATION:

The City of De Pere has requested that Brown County Land & Water Conservation Department administer Chapter 26 of the Brown County Code of Ordinances entitled "Brown County Animal Waste Management Ordinance" within the city limits. This ordinance regulates the design construction, abandonment and maintenance of animal waste storage facilities, animal feedlots, and nutrient management within unincorporated areas of the County, as well as incorporated areas of the County that have delegated authority to the County.

ACTION REQUESTED:

Approve the request by the City of De Pere for enforcement of Chapter 26 within the city limits of De Pere.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? \$132
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☒ No
 1. If yes, in which account?
 2. If no, how will the impact be funded? It will be funded through the DATCP Soil & Water Resource Management Staffing Grant.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



RESOLUTION 16-95

AUTHORIZING BROWN COUNTY TO ENFORCE CHAPTER 26,
BROWN COUNTY ORDINANCES RELATING TO ANIMAL WASTE
MANAGEMENT WITHIN DE PERE CITY LIMITS

WHEREAS, the City desires to protect and promote the area's agricultural industry as well as to promote and enhance the aesthetic conditions and general welfare of the people of De Pere; and

WHEREAS, as a result, the City desires to have the design, construction, abandonment and maintenance of animal waste storage facilities, animal feed lots and nutrient management regulated within its city limits; and

WHEREAS, Brown County has adopted Chapter 26 of the Brown County Code of Ordinances ("County Code"), entitled "Brown County Animal Waste Management Ordinance" (hereinafter "Ordinance"), a copy of which is attached hereto as Exhibit 1 and incorporated herein by reference, to regulate, through its Land Conservation Department, the design, construction, abandonment and maintenance of animal waste storage facilities, animal feedlots, and nutrient management within unincorporated areas of Brown County and incorporated areas of Brown County that have delegated such authority to Brown County; and

WHEREAS, the City, not having enacted an ordinance similar thereto, believes it would be in the public interest to have Brown County, exclusively, through its Land Conservation Department, enforce said Ordinance within its city limits, and thus, is requesting, per Wis. Stats. § 59.03(2) and County Code § 26.06, that Brown County elect to assume such function through adoption of a resolution.

11h

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF DE PERE THAT:

The City of De Pere hereby delegates to Brown County, pursuant to Wis. Stats.
§ 59.03(2) and County Code § 26.06, the authority to enforce Brown County
Animal Waste Management Ordinance within its city limits upon the Brown
County Board of Supervisor's adoption of a resolution electing to assume the
same.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 6th day of
September, 2016.

APPROVED:


Michael J. Walsh, Mayor

ATTEST:


Shana D. Ledvina, Clerk-Treasurer

Ayes: 8

Nays: 0

11h

**** 2017 BUDGET REVIEW ****

No. 13 -- **REVIEW OF 2017 BUDGET AND BUDGET RECOMMENDATIONS BY STANDING COMMITTEES.**

No. 13a -- **REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 5, 2016 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **ADMINISTRATION COMMITTEE** met in regular session **(budget items)** on October 5, 2016 and recommends the following motions:

1. **COUNTY TREASURER:** Review of 2017 Department Budget. To approve the Treasurer's budget.
2. **CHILD SUPPORT:** Review of 2017 Department Budget. To approve.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Child Support Table of Organization and the Corporation Counsel Table of Organization. To approve. See Resolutions & Ordinances.
3. **COUNTY CLERK:** Review of 2017 Department Budget. To approve the County Clerk's budget.
4. **CORPORATION COUNSEL:** Review of 2017 Department Budget. To approve.
5. **TECHNOLOGY SERVICES:** Review of 2017 Department Budget. To approve.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Technology Services Table of Organization. To approve. See Resolutions & Ordinances.
6. **HUMAN RESOURCES:** Review of 2017 Department Budget. To approve.
 - a. Resolution Approving New or Changes to Existing Employee Benefits during the 2017 Budget Process.
 - i. To make the suggested changes to the resolution, with taking the VEBA portion out, and send back to Administration for a cost analysis and refer to Executive Committee. Motion Failed 3 to 2.
 - ii. To make the suggested changes to the resolution, with keeping in the VEBA language, and send back to Administration for a cost analysis and refer to Executive Committee. Motion Carried 3 to 2.
 - iii. To draw up a proposal of what it would cost for a flat base supplemental income of \$500 for full-time employees, \$250 for part-time employees and refer it to Executive Committee. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Human Resources Table of Organization. To approve. See Resolutions & Ordinances.
7. **DEPT. OF ADMINISTRATION:** Review of 2017 Department Budget. To approve.
Year 2017 Non-Division Budgets Review
8. Capital Projects. To approve.
9. Debt Service. To approve.
10. Taxes, Special Revenues, Certain Internal Service & Fiduciary Funds. To approve.

A motion was made by Supervisor Schadewald and seconded by Supervisor Lefebvre **“to adopt”**. Supervisor Evans requested item #1 be taken separately. Voice vote taken on remainder of report. Motion carried with no absetentions.

Item #1 - COUNTY TREASURER: Review of 2017 Department Budget. To approve the Treasurer’s budget.

Supervisor Evans made a motion **“to reduce the Treasurer’s Budget \$55,000 in Salary and Benefits.”** Roll Call Vote taken. Roll Call #13a(#1):

Ayes: Nicholson, Evans, Landwehr, Dantinne

Nays: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Vander Leest, Buckley, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Excused: Clancy

Total Ayes: 4 Total Nays: 21 Excused: 1

Motion Failed.

Following the failed motion, voice vote was taken on Supervisor Schadewald’s original motion. Voice vote taken. Motion carried with eight supervisors voting nay. (Moynihan, Evans, Dantinne, Campbell, Landwehr, Buckley, Nicholson, and Lefebvre)

No. 13b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF OCTOBER 18, 2016 (BUDGET ITEMS)

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EDUCATION & RECREATION COMMITTEE** met in regular session **(budget items)** on October 18, 2016 and recommends the following:

1. **MUSEUM:** Review of 2017 department budget. To approve the Museum budget as presented.
2. **GOLF COURSE:** Review of 2017 department budget.
 - i. To use available 2016 funds in the amount of \$136,000 for the construction of the forward tees in 2017. The intent is to use excess fund balance from 2016 in 2017.
 - ii. To approve the Golf Course budget as amended.
3. **LIBRARY:** Review of 2017 department budget.
 - i. To increase the proposed Executive budget by \$22,057 for youth services librarians and by \$12,332 for self-check replacement for a total of \$34,389. See Resolutions & Ordinances.
 - ii. To have staff draft a resolution to change the number of hours for the youth services librarians at the Library from 37.5 hours to 40 hours per week to be presented at the next Executive Committee meeting. See Resolutions & Ordinances.

- iii. To approve the Library budget as amended.
- 4. **NEW ZOO and PARK MANAGEMENT:** Review of 2017 department budget.
 - i. To approve the NEW Zoo budget as presented.
 - ii. To put the \$9,000 back in the budget for Triangle Park.
 - iii. To approve the Park Management budget as amended.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the NEW Zoo Table of Organization. To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Zoo and Park Management Table of Organization. To approve. See Resolutions & Ordinances.

A motion was made by Supervisor Gruszynski and seconded by Supervisor Lefebvre “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 13c -- REPORT OF EXECUTIVE COMMITTEE OF OCTOBER 24, 2016 (BUDGET ITEMS)

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EXECUTIVE COMMITTEE** met in regular session (**budget items**) on October 24, 2016 and recommends the following motions:

- 1. Communication from Supervisor De Wane re: To look at funding the D.A.R.E. program for one year, while they get their much needed program back on the ground. Receive and place on file. Carried 6 to 1
- 2. COUNTY EXECUTIVE: Review of 2017 department budget.
 - i. To remove \$10,000 from the Executive’s budget for the NEWEye program. *No second, no vote taken.*
 - ii. To approve the Executive’s budget. Carried 5 to 1
- 3. BOARD OF SUPERVISORS: Review of 2017 department budget. To reduce mailing expense by \$300 and approve the Board of Supervisors budget as amended. Carried 5 to 1.
- 4. Capital Projects.
 - a. Recommendation from PD&T to Executive Committee to increase bonding in an addition of \$2,046,710 to the Courthouse Dome Project which will increase the levy 2017 by \$3,228. To approve.
 - b. Recommendation from PD&T to Executive Committee to add to the Capital Projects bonding budget \$800,000 for architectural engineering of the STEM Innovation Center. To approve.
- 5. Debt Service. To approve.
- 6. Special Taxes and Revenue. To approve.
- 7. Resolution Approving New or Changes to Existing Employee Benefits during the 2017 Budget Process.
 - i. To give employees a 1% base wage adjustment as of January 1, 2017.
 - ii. To include the up to \$500 bonus for full-time employees and the up to \$250 bonus for part-time employees who make \$79,999 or less. *No second, no vote taken.*

- iii. To add language that states employees who retire will continue to have two years to spend down their available HRA balance.
 - iv. To approve the resolution with the modifications made and direct HR and administration to resolve the \$645,000 fund balance shortfall. See Resolutions & Ordinances.
- 8. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Child Support* Table of Organization and the *Corporation Counsel* Table of Organization. To approve. See Resolutions & Ordinances.
 - 9. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Human Resources* Table of Organization. To approve. See Resolutions & Ordinances.
 - 10. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Technology Services* Table of Organization. To approve. See Resolutions & Ordinances.
 - 11. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Medical Examiner* Table of Organization. To approve. See Resolutions & Ordinances.
 - 12. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Brown County Library* Table of Organization. To approve. See Resolutions & Ordinances.
 - 13. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *NEW Zoo* Table of Organization. To approve. See Resolutions & Ordinances.
 - 14. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Zoo and Park Management* Table of Organization. To approve. See Resolutions & Ordinances.
 - 15. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Health Department and Human Services Department* Table of Organization. To approve. See Resolutions & Ordinances.
 - 16. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Human Services – Community Programs* Table of Organization. To approve. See Resolutions & Ordinances.
 - 17. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Airport* Table of Organization. To approve. See Resolutions & Ordinances.
 - 18. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Planning and Land Services* Table of Organization. To approve. See Resolutions & Ordinances.
 - 19. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the *Port and Resource Recovery Department* Table of Organization. To approve. See Resolutions & Ordinances.

20. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Public Works Table of Organization. To approve. See Resolutions & Ordinances.
21. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Public Works Table of Organization Changing the Allocation of Costs for Certain Positions. To approve. See Resolutions & Ordinances.
22. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Public Works – Facility Management Table of Organization. To approve. See Resolutions & Ordinances.
23. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Public Works Table of Organization. Item was struck from Exec Cmte Agenda; See Item 13ci.
24. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Register of Deeds Table of Organization. To approve. See Resolutions & Ordinances.
25. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
U.W. Extension Table of Organization. To approve. See Resolutions & Ordinances.
26. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Public Safety Communications Table of Organization. To approve. See Resolutions & Ordinances.
27. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the
Sheriff's Department Table of Organization. To approve. Carried 5 to 1 See Resolutions & Ordinances.

A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr **“to adopt.”** Supervisor Kaster asked that items #2i and 2ii be taken separately. Voice vote taken on the remainder of the report. Motion carried with Supervisor Van Dyck voting nay.

Item #2i - i. To remove \$10,000 from the Executive's budget for the NEWEye program. No second, no vote taken.

A motion was made by Supervisor Kaster seconded by Supervisor Van Dyck **“to remove \$10,000 from the Executive's budget for the NEW Eye Program.”** Roll call vote taken. Roll Call #13c(2i)(1):

Ayes: Nicholson, Zima, Evans, Dantine, Kaster, Van Dyck, Campbell

Nays: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Vander Leest, Buckley, Landwehr, Brusky, Ballard, Linssen, Kneiszel, Moynihan, Blom, Schadewald, Lund, Becker

Excused: Clancy

Total Ayes: 7 Total Nays: 18 Total Excused: 1

Motion Failed.

Item #2ii -- To approve the Executive's budget. Carried 5 to 1

A motion was made by Supervisor Kaster **“to adjust the 2017 costs for Deputy Executive to \$65,002, change Executive Assistant to non-exempt status and adjust Executive Assistant wages to \$39,714 + \$1,000 for potential overtime – budget decrease of \$10,467.”**

The County Executive addressed the Board at this time regarding the two positions and answered questions of the Board regarding the funding of these positions.

Following discussion, Supervisor Zima requested a motion by substitution to combine the Deputy Executive and Executive Assistant positions with a salary of \$65,000. Motion was defeated.

A motion by separation was made by Supervisor Gruszynski and seconded by Supervisor Kaster **“to take the Deputy Executive and Executive Assistant separately.”** Motion carried with no abstentions.

Roll call vote taken **“to freeze the Deputy Executive's salary at \$65,002, a reduction of \$3,007.”** Roll call vote #13c(2ii)(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Kneiszel, Campbell, Blom, Schadewald, Lund

Nays: Buckley, Linssen, Moynihan, Becker

Excused: Clancy

Total Ayes:	21	Total Nays:	4	Total Excused:	1
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Motion Carried.

Roll call vote taken **“to change Executive Assistant to non-exempt status and change wages to \$39,714 + \$1,000 for potential overtime.”** Roll call vote #13c(2ii)(2):

Ayes: Sieber, De Wane, Nicholson, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Dantine, Brusky, Ballard, Kaster, Van Dyck, Kneiszel, Campbell, Blom, Lund

Nays: Hoyer, Gruszynski, Landwehr, Linssen, Moynihan, Becker

Abstain: Schadewald

Excused: Clancy

Total Ayes:	18	Total Nays:	6	Total Abstain:	1	Total Excused:	1
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Supervisor Schadewald requested that his vote be changed to an 'aye' as he abstained from the vote in error.

Ayes: Sieber, De Wane, Nicholson, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Dantinne, Brusky, Ballard, Kaster, Van Dyck, Kneiszel, Campbell, Blom, Schadewald, Lund

Nays: Hoyer, Gruszynski, Landwehr, Linssen, Moynihan, Becker

Excused: Clancy

Total Ayes: 19 Total Nays: 6 Total Excused: 1

Motion Carried.

(At 12:40 p.m. the Board recessed until 2 p.m.)
(Supervisor Clancy arrived at 12:40 p.m.)

A motion was made by Supervisor Evans and seconded by Supervisor Zima **“to delete the Deputy Executive position and the salary and benefits associated with it.”** Roll call vote taken. Roll call #13c(2ii)(3):

Ayes: De Wane, Nicholson, Lefebvre, Erickson, Zima, Evans, Kaster, Clancy, Campbell

Nays: Sieber, Hoyer, Gruszynski, Vander Leest, Buckley, Landwehr, Dantinne, Brusky, Ballard, Van Dyck, Linssen, Kneiszel, Moynihan, Blom, Schadewald, Lund, Becker

Total Ayes: 9 Total Nays: 17

Motion failed.

Following, a motion was made by Supervisor Evans and seconded by Supervisor Zima **“to use levy for the Child Support interview rooms (\$13,000), Medical Examiner cooler (\$15,000), and Circuit Courts Branch 8 audio system (\$58,015); total of \$86,015.”** Voice vote taken. Motion failed.

No. 13ci -- REPORT OF SPECIAL EXECUTIVE COMMITTEE OF NOVEMBER 2, 2016 (BUDGET ITEMS)

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EXECUTIVE COMMITTEE** met in special session (**budget items**) on November 2, 2016 and recommends the following motions:

1. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Public Works Table of Organization. *Motion pending Special Executive November 2, 2016.* See Resolutions & Ordinances. Motion to approve. Voice vote taken. Motion carried unanimously.

A motion was made by Vice Chair Lund and seconded by Supervisor Becker **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 13d -- **REPORT OF HUMAN SERVICES COMMITTEE OF OCTOBER 11, 2016**
(BUDGET ITEMS)

1. **VETERANS' SERVICES:** Review of 2017 Department Budget. To approve the Veterans' Services budget as presented.
2. **AGING & DISABILITY RESOURCE CENTER:** Review of 2017 Department Budget. To approve the Aging & Disability Resource Center budget as presented.
3. **HEALTH DEPARTMENT:** Review of 2017 Department Budget. To approve the Health Department budget as presented.
4. **HUMAN SERVICES DEPARTMENT:** Review of 2017 Department Budget.
 - i. To reduce the federal TAD Grant revenue from \$199,785 to \$159,785 and increase general property taxes to \$15,390,815.
 - ii. To provide a one-time \$25,000 ~~decrease~~ **increase*** to the levy and increase contracted services by \$25,000.
 - iii. To approve the Human Services budget as amended.
- a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Human Services – Community Programs Table of Organization. To approve Item 4a. See Resolutions & Ordinances.
- b. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Health Department and Human Services Department Table of Organization. To approve Item 4b. See Resolutions & Ordinances.

***As corrected by County Board Chairman prior to the adoption of the agenda.**

A motion was made by Supervisor Hoyer and Seconded by Supervisor Clancy "to adopt".

Following, a motion was made Supervisor Evans and seconded by Supervisor Schadewald **"to allocate an additional \$15,000 to the Welcome Baby Program for a total of \$40,000 to Family Services."** Following discussion, Supervisor Evans pulled his motion and yielded to Supervisor Schadewald. A motion was then made by Supervisor Schadewald and seconded by Supervisor Gruszynski **"to provide a one-time \$40,000 increase to the tax levy and increase contracted services by \$40,000."**

At this time, a motion was made by Supervisor Evans and Seconded by Supervisor Erickson **"to suspend the rules and allow interested parties to address the Board."** Voice vote taken. Motion carried unanimously with no abstentions.

Jeff Vanderleest, Family Services, addressed the Board to speak to the need for and his support of this fund allocation.

Following Mr. Vanderleest's comments, a motion was made by Supervisor Becker and seconded by Supervisor Dantine **"to return to the regular order of business."** Voice vote taken. Motion carried with no abstentions.

Supervisor Gruszynski made a friendly amendment to Supervisor Schadewald's motion, **"to take the \$40,000 out of the General Fund and not apply to the tax levy."** Voice vote taken. Motion carried with Supervisor Buckley voting nay.

Motion made by Supervisor Becker and seconded by Supervisor Gruszynski **"to approve the remainder of the report."** Voice vote taken. Motion carried unanimously with no abstentions.

No. 13e -- **REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION
COMMITTEE OF OCTOBER 17, 2016 (BUDGET ITEMS)**

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE** met in regular session (**budget items**) on October 17, 2016 and recommends the following motions.

1. **PUBLIC WORKS** (Highway, County Roads & Bridges, Facility Management):
Review of 2017 department budget.
 - i. To recommend to the Executive Committee to increase bonding in addition of \$2,046,710.00 to the Courthouse Dome Project which will increase the levy 2017 by \$3,228.
 - ii. To utilize \$700,000 of the Highway Fund Balance to replace the Duck Creek HVAC and boilers and to replace the New Franken yard asphalt.
 - iii. To recommend adding to Capital Projects bonding budget \$800,000 for architectural engineering of the STEM Innovation Center and to send it to Executive Committee for inclusion in that budget.
 - iv. To approve the Public Works budget as amended and move it on to County Board.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Public Works Table of Organization Changing the Allocation of Costs for Certain Positions. To approve. See Resolutions & Ordinances.
 - b. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Public Works – Facility Management Table of Organization. To approve with the addition of \$9,327 to the budget. See Resolutions & Ordinances.
 - c. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Public Works Table of Organization. To approve. See Resolutions & Ordinances.
- II. **REGISTER OF DEEDS:** Review of 2017 department budget. To approve the Register of Deeds budget and move it on to County Board.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Register of Deeds Table of Organization. To approve. See Resolutions & Ordinances.
- III. **PLANNING & LAND SERVICES** (Land Information, Planning Commission, Property Listing & Zoning): Review of 2017 department budgets. To approve the Planning and Land Services budget and move it on to County Board.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Planning and Land Services Table of Organization. To approve. See Resolutions & Ordinances.
- IV. **PORT & RESOURCE RECOVERY:** Review of 2017 department budget. To approve the Port & Resource Recovery budget and move it on to County Board.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Port & Resource Recovery Department Table of Organization. To approve. See Resolutions & Ordinances.
- V. **AIRPORT:** Review of 2017 department budget. To approve the Airport budget and move it on to County Board.

- a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Airport Table of Organization. To approve. See Resolutions & Ordinances.
- VI. **U.W. EXTENSION:** Review of 2017 department budget. To approve and move the UW Extension budget to the County Board.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the U.W. Extension Table of Organization. To approve. See Resolutions & Ordinances.

A motion was made by Supervisor Erickson and seconded by Supervisor Sieber “**to adopt**”.
Voice vote taken. Motion carried with no abstentions.

No. 13ei -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF OCTOBER 17, 2016 (BUDGET ITEMS)

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **LAND CONSERVATION SUB COMMITTEE** met in regular session (**budget items**) on October 17, 2016 and recommends the following motions.

1. **LAND & WATER CONSERVATION:** Review of 2017 department budget. To approve the Land and Water Conservation budget as presented and send to County Board.

A motion was made by Supervisor Dantine and seconded by Supervisor Sieber “**to adopt**”.
Voice vote taken. Motion carried unanimously with no abstentions.

No. 13f -- REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 04, 2016 (BUDGET ITEMS)

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PUBLIC SAFETY COMMITTEE** met in regular session (**budget items**) on October 4, 2016 and recommends the following motions.

1. **DISTRICT ATTORNEY:** Review of 2017 department budget. To approve the District Attorney Budget.
2. **PUBLIC SAFETY COMMUNICATIONS:** Review of 2017 department budget.
 - i. To remove the Succession Plan and refer the item back to staff.
 - ii. To approve the Public Safety Communications budget as amended.
- a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Public Safety Communications Table of Organization. To approve. See Resolutions & Ordinances.
3. **MEDICAL EXAMINER:** Review of 2017 department budget. To approve the Medical Examiner Budget.

- a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Medical Examiner Table of Organization. To approve. See Resolutions & Ordinances.
4. **SHERIFF:** Review of 2017 department budget. To approve the Sheriff's Budget.
 - a. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Sheriff's Department Table of Organization. To approve. See Resolutions & Ordinances.
 - (i) To reconsider the Sheriff's budget.
 - (ii) To add \$100,000 to the Sheriff's budget for the purpose of funding a D.A.R.E. position.
 - (iii) To approve the budget as amended. (See Item 13 of non-budget portion of minutes for Items 4ai, 4aii and 4aiii).
5. **COURT SYSTEM:** Review of 2017 department budget. To approve the Court System Budget.

A motion was made by Supervisor Linssen and seconded by Supervisor Clancy **"to adopt."** Supervisor De Wane requested that item #4aii be taken separately. Voice vote taken on remainder of report. Motion carried with no abstentions.

Item #4aii – To add \$100,000 to the Sheriff's budget for the purpose of funding a D.A.R.E. position.

A motion was made by Supervisor De Wane and seconded by Supervisor Evans **"to adopt."** Sheriff John Gossage addressed the Board at this time and answered questions of the Board regarding this potential position.

Following this discussion, a Roll Call vote was taken on Supervisor De Wane's motion. Roll Call #13f(4ii)(1):

Ayes: De Wane, Nicholson, Zima, Evans, Buckley, Lund

Nays: Sieber, Hoyer, Gruszynski, Lefebvre, Erickson, Vander Leest, Landwehr, Dantinne, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Becker

Total Ayes: 6 Total Nays: 20

Motion Failed.

A motion was made by Supervisor Evans and Seconded by Vice Chair Lund **"to add \$50,000 to the Sheriff's budget for the purpose of funding a D.A.R.E. position."** Roll Call vote taken. Roll Call #13(4ii)(2):

Ayes: Sieber, De Wane, Nicholson, Zima, Evans, Buckley, Clancy, Lund

Nays: Hoyer, Gruszynski, Lefebvre, Erickson, Vander Leest, Landwehr, Dantinne, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Campbell, Moynihan, Blom, Schadewald, Becker

Total Ayes: 8 Total Nays: 18

Motion Failed. **No Funds allocated to the D.A.R.E. Program**

(Item #15a taken out of order at this time)

A motion was made by Supervisor Zima and seconded by Vice Chair Lund **“to suspend the rules and take item #15a at this time to allow interested parties to address the Board.”** Voice Vote taken. Motion carried unanimously with no abstentions.

No. 15a -- RESOLUTION RE: APPROVING FUNDING TO PROVIDE A SAFE AND SECURE TRANSITIONAL HOUSING IN BROWN COUNTY

The resolution was read into record by Chairman Moynihan per the request of Supervisor Zima. Following, Judge Donald Zuidmulder addressed the Board and spoke on mental health initiatives, drug treatment court, and the need for safe and secure transitional housing in Brown County.

Human Services Director Erik Pritzl also addressed the Board and spoke on how the proposed funding could be spent in order to begin the process of obtaining this housing in Brown County.

A motion was made by Supervisor Zima and seconded by Supervisor Evans **“to fund the \$400,000 from last year’s \$1,150,000 appropriation.”**

Following Supervisor discussion and clarification by Administration, a motion was made by Supervisor Buckley and seconded by Supervisor Landwehr **“to refer #15a from the budget meeting to the Human Services Committee.”** Roll Call vote taken. Roll call #15a(1):

Ayes: Nicholson, Hoyer, Vander Leest, Buckley, Landwehr, Brusky, Ballard, Kaster, Van Dyck, Kneiszel, Moynihan, Blom, Schadewald, Lund

Nays: Sieber, De Wane, Gruszynski, Lefebvre, Erickson, Zima, Evans, Dantinne, Linssen, Clancy, Campbell, Becker

Total Ayes: 14 Total Nays: 12

Motion carried.

No. 14 -- Resolutions, Ordinances:

No. 14a -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE CHILD SUPPORT TABLE OF ORGANIZATION AND THE CORPORATION COUNSEL TABLE OF ORGANIZATION

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Child Support Department and the Corporation Counsel Department (“Departments”) during the 2017 budget process; and,

WHEREAS, the Human Resources Department has reviewed the request with the Departments; and,

WHEREAS, the Departments have evaluated the workload to support the new changes and have identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, there are three attorneys in the Corporation Counsel Department currently performing 100% dedicated time to the child support program in the Child Support Department; and,

WHEREAS, the Departments have requested to transfer these attorney positions from the Corporation Counsel table of organization to the Child Support table of organization so 100% of the dedicated time for these attorneys will be billable to the State IV-D Program; and,

WHEREAS, the transfer of these positions and the change in billing will create a levy savings and eliminate the need for the execution of an annual Cooperative Agreement between the Departments; and,

WHEREAS, the Departments have requested to delete (1.00) FTE Lead Assistant Corporation Counsel position and delete (2.00) FTE Assistant Corporation Counsel positions from the Corporation Counsel table of organization; and,

WHEREAS, the Departments have requested to add 1.00 FTE Lead Assistant Corporation Counsel position and add 2.00 FTE Assistant Corporation Counsel positions to the Child Support table of organization; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Corporation Counsel table of organization be changed by deleting (1.00) FTE Lead Assistant Corporation Counsel position and deleting (2.00) FTE Assistant Corporation Counsel positions.

BE IT FURTHER RESOLVED, the Child Support table of organization be changed by adding 1.00 FTE Lead Assistant Corporation Counsel position and adding 2.00 FTE Assistant Corporation Counsel positions; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact – Corporation Counsel:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Lead Assistant Corporation Counsel	(1.00)	Deletion	\$(76,128)	\$(26,248)	\$(102,376)
Assistant Corporation Counsel	(2.00)	Deletion	\$(133,578)	\$(40,578)	\$(174,156)
Total 2017 Budget Impact – Corporation Counsel					\$(276,532)

Budget Impact – Child Support:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Lead Assistant Corporation Counsel	1.00	Addition	\$ 76,128	\$26,248	\$102,376
Assistant Corporation Counsel	2.00	Addition	\$133,578	\$40,578	\$174,156
Total 2017 Budget Impact – Child Support					\$276,532

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Sieber and seconded by Supervisor Blom **"to adopt."** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14A
ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/27/16
REQUEST TO: Administration Committee
MEETING DATE: October 5, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Child Support and Corporation Counsel Table of Organizations

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Child Support and Corporation Counsel Departments during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Corporation Counsel Department table of organization:

- Delete (1.00) FTE Lead Assistant Corporation Counsel
- Delete (2.00) FTE Assistant Corporation Counsel

Make the following changes to the Child Support Department table of organization:

- Add 1.00 FTE Lead Assistant Corporation Counsel
- Add 2.00 FTE Assistant Corporation Counsel

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$_____
 - b. If part of a bigger project, what is the total amount of the project? \$_____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

**No. 14b -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING
THE 2017 BUDGET PROCESS IN THE TECHNOLOGY SERVICES TABLE OF
ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Technology Services Department (“Department”) during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, due to the elimination of funding, the Department has requested to delete the following vacant positions: delete (1.00) FTE Share Point Administrator position, delete (1.00) FTE Enterprise Systems Analyst II position and delete (1.00) FTE LTE Project Manager position; and,

WHEREAS, the duties and responsibilities of the Enterprise Network and Infrastructure Manager position have increased while managing the Brown County Community Area Network (“BCCAN”) enterprise fund. BCCAN saves the county significant operational funds and has grown to over 55 miles of fiber. This infrastructure requires regular review, maintenance and oversight. This provides benefit to Brown County, K-12 schools throughout the county, NWTC, municipalities and other entities such as NEWEye and 3GI. The duties continue to expand and the budget continues to grow as more entities participate in the BCCAN infrastructure; and,

WHEREAS, the Department has requested to increase the salary of the Enterprise Network and Infrastructure Manager position from \$72,467 to \$81,765 based on the increased duties and responsibilities; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Technology Services table of organization be changed by deleting (1.00) FTE Share Point Administrator position, deleting (1.00) FTE Enterprise Systems Analyst II position , and deleting (1.00) FTE Project Manager position.

BE IT FURTHER RESOLVED, the salary of the Enterprise Network and Infrastructure Manager position be increased to \$81,765; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Share Point Administrator	(1.00)	Deletion	\$(72,883)	\$(20,396)	\$(93,279)
Enterprise Systems Analyst II	(1.00)	Deletion	\$(50,710)	\$(17,122)	\$(67,832)
LTE Project Manager	(1.00)	Deletion	\$(66,118)	\$(18,076)	\$(84,194)
Salary Adjustment: Enterprise Network & Infrastructure Mgr.	(1.00) 1.00	Deletion Addition	\$(72,467) \$ 81,765	\$(25,867) \$ 27,255	\$(98,334) \$ 109,020

Total 2017 Budget Impact – Technology Services	\$(234,619)
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Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,

ADMINISTRATION COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion made was made by Supervisor Becker and seconded by Supervisor Ballard **“to adopt.”** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14B

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/27/16
REQUEST TO: Administration Committee
MEETING DATE: October 5, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The Technology Services Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Technology Services Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Technology Services Department table of organization:

- Delete (1.00) FTE Share Point Administrator
- Delete (1.00) FTE Enterprise Systems Analyst II
- Delete (1.00) FTE Project Manager
- Salary Adjustment - Enterprise Network & Infrastructure Manager
Delete (1.00) FTE Enterprise Network & Infrastructure Manager @ \$72,467
Add 1.00 FTE Enterprise Network & Infrastructure Manager @ \$81,765

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

2. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? Savings of (\$234,619)
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

No. 14c -- RESOLUTION APPROVING NEW OR CHANGES TO EXISTING EMPLOYEE BENEFITS DURING THE 2017 BUDGET PROCESS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Executive submits a proposed budget to the Brown County Board of Supervisors for their consideration each year; and,

WHEREAS, this resolution reflects the changes to Brown County employee benefits contained in the 2017 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the following changes to the employee benefits requested through the 2017 budget process to be effective January 1, 2017; and,

BE IT FURTHER RESOLVED, premium contributions will be ~~17% for all covered employees.~~ weighted per the chart below for all covered employees. The premium rate will be based upon the individual Personal Health Assessment Score, subject to non-participants having the option to test prior to the benefit year starting; and,

Personal Health Assessment (PHA) Level and Points	Percent Paid of Total Cost	Coverage	Amount per Month
Non –Participant	25%	Single / Family	\$122.66 / \$326.40
Tobacco User	20%	Single / Family	\$98.12 / \$261.12
Standard (60 Points and below)	13%	Single / Family	\$63.78 / \$169.74
Bronze 61 – 70 Points	12%	Single / Family	\$58.88 / \$156.68
Silver 71 – 85 Points	11.5%	Single / Family	\$56.42 / \$150.14
Gold 86 – 100 Points	11%	Single / Family	\$53.96 / \$143.62

~~BE IT FURTHER RESOLVED, the Health Reimbursement Account (HRA) contributions will be reduced by 50% for all covered employees. Contributions will continue to be based upon the Personal Health Assessment (PHA) result.~~

PHA Level and Points	HRA % County Contribution	County Contribution Amounts Single/Family
Non-Participant	0%	\$0
Tobacco User	20%	\$105/ \$210
Standard < 60 Points	40%	\$210 / \$420
Bronze 61 – 70 Points	60%	\$315 / \$630

Silver 71 – 85 Points	80%	\$420 / \$840
Gold 86 – 100 Points	100%	\$525 / \$1,050

~~BE IT FURTHER RESOLVED, employees wishing to improve their PHA Score will be outcome based, requiring employees to retest to validate the change in their Points and Funding levels. Scores will be retroactive back to the beginning of the year, for both improvements, and declines in the new results.~~

BE IT FURTHER RESOLVED, employees wishing to improve their PHA Score will be outcome based, requiring employees to retest to validate the change in their points and premium levels. If employees think they are unable to meet a standard for a reward under this wellness program, they may qualify for an opportunity to earn the same reward by a different means Reasonable Alternative Standard (RAS). Improvements will be retroactive to the beginning of the year for the employee premium; and,

BE IT FURTHER RESOLVED, the Health Reimbursement Account (HRA) Contributions and HRA Wellness Contributions will be reduced by 100%; and,

~~BE IT FURTHER RESOLVED, HRA dollars may no longer be utilized for 213d eligible expenses. The HRA dollars may only be utilized to meet deductibles, co-insurance payments, and co-pays. HRA funds in excess of the single/family deductible on December 31 of the benefit year, will be forfeited and will no longer be rolled over into the following benefit year, or into a VEBA.~~

~~BE IT FURTHER RESOLVED, employees who terminate employment with Brown County will have 90 days to submit claims for services received prior to their termination date. After 90 days, funds will return to the county's General Health Fund.~~

BE IT FURTHER RESOLVED, employees who terminate employment with Brown County who have a HRA balance, will have 90 days to submit claims for services received prior to their termination date. After 90 days, unused balances will return to the county's General Health and Dental Fund. Employees who retire will continue to have two years to spend down their available balance; and,

~~BE IT FURTHER RESOLVED, the county's administrator for the Voluntary Employee Beneficiary Association (VEBA), will change from Brown County to the individual employee account holders. Employees who have a VEBA account will pay their own monthly administrative fees.~~

BE IT FURTHER RESOLVED, the payment of administration fees for the Voluntary Employee Beneficiary Association (VEBA), will change from Brown County to the individual employee account holders. Employees who have a VEBA account will pay their own monthly administrative fees through an automatic deduction from their account; and,

~~BE IT FURTHER RESOLVED, Long Term Disability Payments will reduce to 60% of a person's salary up to \$5,000 monthly, and will now end at the Social Security Normal Retirement Age (65).~~

BE IT FURTHER RESOLVED, Long Term Disability Payments will reduce to 60% of a person's salary up to \$5,000 monthly, and will now end at the individual's Social Security Normal Retirement Age; and,

~~BE IT FURTHER RESOLVED, retiree premiums will be increased to cover the loss that group has incurred from the prior year.~~

BE IT FURTHER RESOLVED, retiree health insurance premiums will be increased to cover the projected loss for the retiree cost pool for the calendar year 2016; and,

***BE IT FURTHER RESOLVED**, retiree health insurance premiums will be increased to cover the projected loss for the retiree cost pool for the calendar year 2016; and, the Human Resources Director will work out a policy to allow employees with banked sick time be reimbursed for credible insurance or paid out at time of retirement. This would take effect upon ratification;

BE IT FURTHER RESOLVED, the county's third party administrator for Workman's Compensation claims will switch from Willis of Wisconsin to Wisconsin Municipal Mutual Insurance Company; and,

BE IT FURTHER RESOLVED, the county will switch its Pharmacy Plan Benefit Manager to RX Benefits Express Scripts; and,

~~BE IT FURTHER RESOLVED, all employees will receive a one percent (1%) performance based pay bonus.~~

BE IT FURTHER RESOLVED, employees will be eligible receive a one percent (1%) base wage salary adjustment as of January 1, 2017 for up to a one percent (1%) performance based pay bonus to be paid out at the end of year; ***+ (\$400/2080 hours) for all employees, excluding the attached list**; and,

BE IT FURTHER RESOLVED, the vendors named on the attached spreadsheet are the current vendors approved for the 2017 Benefits.

Budget Impact: *The projected property tax levy impact on the proposed changes in the 2017 budget is an increase of \$686,900 for wages and benefits. Regarding allowing payout of sick bank payout at retirement, sufficient funds (including FICA taxes) are contained in Assigned General Fund equity.*

***As Amended by Brown County Board of Supervisors, 11/02/2016.**

Respectfully submitted,

ADMINISTRATION COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Schadewald and seconded by Supervisor Brusky **"to adopt."**

A motion was then made by Supervisor Erickson and seconded by Supervisor De Wane **"to amend the resolution to include be it further resolved to give employees a 2% wage increase for those making under \$75,000 in 2016."**

A motion by substitution was then made by Supervisor Van Dyck and seconded by Supervisor Erickson **“to give a \$250/contribution to single employee’s HRA and a \$500/contribution to family employee’s HRA + 1% pay increase.”** Roll call vote taken. Roll call #14c(1):

Ayes: Nicholson, Buckley, Kaster, Van Dyck

Nays: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Landwehr, Dantine, Brusky, Ballard, Linssen, Kneisel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Total Ayes: 4 Total Nays: 22
Motion failed.

A motion was made by Supervisor Linssen and seconded by Supervisor Campbell **“for a pay raise of 1%, + (\$400/2080 hours) for all employees, excluding the attached list (increase of \$686,900).”** Roll call vote taken. Roll call vote #14c(2):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Dantine, Brusky, Ballard, Linssen, Clancy, Campbell, Moynihan, Lund

Nays: Buckley, Landwehr, Kaster, Van Dyck, Kneisel, Blom, Schadewald, Becker

Total Ayes: 18 Total Nays: 8

Motion carried.

A motion was made by Supervisor Buckley and seconded by Supervisor Landwehr to amend the resolution to read **“Be It Further Resolved, retiree health insurance premiums will be increased to cover the projected loss for the retiree cost pool for the calendar year 2016; and, the Human Resources Director will work out a policy to allow employees with banked sick time be reimbursed for credible insurance or paid out at time of retirement. This would take effect upon ratification.”** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Sieber and seconded by Supervisor De Wane **“to approve the resolution as amended.”** Roll call vote taken. Roll Call #14c(3):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Dantine, Brusky, Ballard, Linssen, Clancy, Campbell, Moynihan, Lund

Nays: Gruszynski, Landwehr, Kaster, Van Dyck, Kneisel, Blom, Schadewald, Becker

Total Ayes: 18 Total Nays: 8

Motion carried.

Delivered to the County Executive on 11/03/16 for his signature and returned, unsigned, to the County Clerk’s Office on 11/10/16

ATTACHMENTS TO RESOLUTION #14C
ON THE FOLLOWING PAGES

Comp and class pay increase excluded employees			
Administration	LTE-Public Information Officer		1
Circuit Courts	LTE - bailiffs		15
Clerk of Courts	LTE - Emergency help, clerk/typists		3
Community Programs	Psychiatrist		2
Community Treatment Center	Clinical Director		1
Community Treatment Center	Adult Psychiatrist		1
Community Treatment Center	LTE - Co-op/student intern		2
Community Treatment Center	LTE - Nurse practitioner		2
Community Treatment Center	On-call dietician		3
County Clerk	LTE - Election help canvasser		2
District Attorney	LTE - Co-op intern and/or emergency help		6
Golf Course	LTE - Summer or seasonal		18
Human Resources	LTE - Extra help		1
Medical Examiners	Medical examiner investigators		8
NEW Zoo	LTE - Concessionaire Supervisor		11
NEW Zoo	LTE - Concessionaire I		24
NEW Zoo	LTE - Husbandry Assistant		4
NEW Zoo	LTE - Zoo Educator		1
NEW Zoo	LTE - Seasonal maintenance worker		1
Parks & Adventure Park	LTE - Emergency help, multiple job titles		44
Planning and Land Services	LTE - Co-op/student intern		1
Port & Resource Recovery	LTE - Co-op/student intern		2
Public Works - Facilities	LTE - Summer help		2
Public Works - Highway	LTE - Highway maintenance worker		1
Public Works - Highway	LTE - Summer employee		15
Sheriff	LTE - Court security		7
Sheriff	LTE - Crime Analyst		1
Technical Services	LTE - Co-op/student intern		1
Treasurer	LTE - Tax collection help		6
UW Extension	LTE - Emergency help, multiple positions		10
Total			196
Departments with separate calculations			
Aging & Disability Resource Center		Already included in their budget	
Library	Not included in Class & Comp plan	Separate calculation	
Sheriff	Sworn officers	Separate calculation	
Sheriff	Correctional officers (in steps)	Separate calculation	
Syble Hopp	Not included in Class & Comp plan	Already included in their budget	
Elected officials - salary cannot be changed while in office			
Clerk of Courts	Elected officials		1
County Board	Elected officials		26
County Clerk	Elected officials		1
County Executive	Elected officials		1
Register of Deeds	Elected officials		1
Sheriff	Elected officials		1
Treasurer	Elected officials		1

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/27/16
REQUEST TO: Administration Committee
MEETING DATE: October 5, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Technology Services Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Technology Services Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Technology Services Department table of organization:

- Delete (1.00) FTE Share Point Administrator
- Delete (1.00) FTE Enterprise Systems Analyst II
- Delete (1.00) FTE Project Manager
- Salary Adjustment - Enterprise Network & Infrastructure Manager
Delete (1.00) FTE Enterprise Network & Infrastructure Manager @ \$72,467
Add 1.00 FTE Enterprise Network & Infrastructure Manager @ \$81,765

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? Savings of (\$234,619)
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

**No. 14d -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING
THE 2017 BUDGET PROCESS IN THE HUMAN RESOURCES TABLE OF
ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Resources Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, after a thorough review of the needs of the department and the employees and customers they serve, the Department has requested to reorganize the Department so they can begin to focus more closely on comprehensive training and development of current and future staff as well as talent recruitment and retention; and,

WHEREAS, the Department has requested to reorganize their table of organization by deleting a vacant (1.00) FTE Organizational Development Coordinator position and adding 1.00 FTE Employee Relations Manager position and adding 1.00 FTE Human Resources Analyst position; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Resources table of organization be changed by deleting (1.00) FTE Organizational Development Coordinator position in Pay Grade 7 and adding 1.00 FTE Employee Relations Manager position in Pay Grade 7 and adding 1.00 FTE Human Resources Analyst position in Pay Grade 13; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Organizational Development Coordinator	(1.00)	Deletion	\$(62,941)	\$(19,318)	\$(82,259)
Employee Relations Manager	1.00	Addition	\$ 69,992	\$ 19,971	\$ 89,963
Human Resources Analyst	1.00	Addition	\$ 47,154	\$ 16,597	\$ 63,751
Total 2017 Budget Impact – Human Resources					\$ 71,455

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
ADMINISTRATION COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

Date: 11/10/16

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 09/27/16
REQUEST TO: Administration Committee
MEETING DATE: October 5, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The Human Resources Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Human Resource Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Human Resources Department table of organization:

- Delete (1.00) FTE Organizational Development Coordinator
- Add 1.00 FTE Employee Relations Manager
- Add 1.00 FTE Human Resources Analyst

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

2. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$71,455
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14e -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE NEW ZOO TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the NEW Zoo in the Zoo and Park Management Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department is in need of additional administrative support to assist with processing daily deposits, financial transactions, membership processing support, group rentals, and related cash handling compliance items. The Department has requested to add 0.50 FTE Account Clerk position in Pay Grade 16; and,

WHEREAS, the Department has experienced an increase in demand for educational programming needs and could be getting additional use out of the new Education Center. The Department has requested to increase the Zoo Educator position from 0.80 FTE at \$8.75 per hour to 1.00 FTE at \$9.50 per hour; and,

WHEREAS, the Department has requested to add 2.00 FTE Zookeeper positions and increase a 0.85 FTE Zookeeper position to 1.00 FTE to reflect the Department's current needs for professional zoo keeping to comply with the duties mandated by USDA Animal Welfare Act; and,

WHEREAS, the Department has requested to delete (2.00) FTE LTE Husbandry Assistant positions as the level of professional care and responsibility required with the animal collection aligns more closely with the Assistant Zookeeper position; and,

WHEREAS, the Department has requested to increase the wage of the LTE Concessionaire I position from \$7.90 per hour to \$8.25 per hour; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the NEW Zoo table of organization be changed by adding 0.50 FTE Account Clerk position in Pay Grade 16; delete (0.80) FTE Zoo Educator position at \$8.75 per hour and add 1.00 FTE Zoo Educator position at \$9.50 per hour; add 2.00 FTE Assistant Zookeeper positions at \$13.64 per hour; delete (0.85) FTE Assistant Zookeeper position at \$11.48 per hour and add 1.00 FTE Assistant Zookeeper at \$11.48 per hour; delete (2.00) LTE Husbandry Assistant positions; increase the wage of the LTE Concessionaire I position to \$8.25 per hour; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Account Clerk, PG 16	0.50	Addition	\$ 16,328	\$ 12,046	\$ 28,374
Zoo Educator @ \$8.75/hour	(0.80)	Deletion	\$(14,560)	\$(2,242)	\$(16,802)
Zoo Educator @ \$9.50/hour	1.00	Addition	\$ 19,760	\$ 3,045	\$ 22,805
Assistant Zookeeper @ \$13.64/hour	2.00	Addition	\$ 56,742	\$ 28,226	\$ 84,968
Assistant Zookeeper @ \$11.48/hour	(0.85)	Deletion	\$(20,297)	\$(7,639)	\$(27,936)
Assistant Zookeeper @ \$11.48/hour	1.00	Addition	\$ 23,878	\$ 8,192	\$ 32,070
LTE Husbandry Assistant	(2.00)	Deletion	\$(34,320)	\$(24,338)	\$(58,658)
LTE Concessionaire I (increase to \$8.25/hour)		Addition	\$ 4,135	\$ 335	\$ 4,490
Total 2017 Budget Impact Zoo and Park Management – NEW Zoo					\$ 69,311

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
EDUCATION & RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Gruszynski and seconded by Supervisor Ballard **"to adopt."**
Voice vote taken. Motion carried with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14E
ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Education & Recreation Committee
MEETING DATE: October 18, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The NEW Zoo Table of Organization In The Zoo and Park Management Department

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the NEW Zoo Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the NEW Zoo table of organization:

- Add 0.50 FTE Account Clerk position in Pay Grade 16
- Delete (0.80) FTE Zoo Educator position @ \$8.75/hour
- Add 1.00 FTE Zoo Educator position @ \$9.50/hour
- Add 2.00 FTE Assistant Zookeeper positions
- Increase 0.85 FTE Assistant Zookeeper to 1.00 FTE
- Delete (2.00) FTE LTE Husbandry Assistant positions
- Increase wage of LTE Concessionaire I position to \$8.25/hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

3. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$
- b. If part of a bigger project, what is the total amount of the project? \$69,311
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

**No. 14f -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING
THE 2017 BUDGET PROCESS IN THE ZOO AND PARK MANAGEMENT
TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by Parks in the Zoo and Park Management Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department currently operates with several divisions across the county. Each division has the responsibility of marketing, operations, programming, customer service, contract management, security, natural resource management plus additional duties; and,

WHEREAS, the Department is requesting to reorganize to better meet current needs and specialize some of the positions. Specialized positions would be easier to recruit for and we could hire highly qualified individuals to focus on the specialized tasks for the given position. Additional programs could be provided in the community to increase park awareness which will increase revenue; additional revenue would be used to properly manage and/or replace assets decreasing levy dollars needed by the Department; and,

WHEREAS, the Department has requested to delete (2.00) FTE Park Manager positions and add 1.00 FTE Field Manager in Pay Grade 11, add 1.00 FTE Business Manager position in Pay Grade 11, and add 1.00 FTE Program Coordinator position in Pay Grade 11; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Parks table of organization be changed by deleting (2.00) FTE Park Manager positions and adding 1.00 FTE Field Manager position in Pay Grade 11, 1.00 FTE Business Manager position in Pay Grade 11 and adding 1.00 FTE Program Coordinator position in Pay Grade 11; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Park Manager, Pay Grade 11	(2.00)	Deletion	\$(115,253)	\$(48,780)	\$(164,033)
Field Manager, Pay Grade 11	1.00	Addition	\$ 56,590	\$ 22,339	\$ 78,929
Business Manager, Pay Grade 11	1.00	Addition	\$ 56,590	\$ 22,339	\$ 78,929
Program Coordinator, Pay Grade 11	1.00	Addition	\$ 56,590	\$ 22,339	\$ 78,929
Total 2017 Budget Impact Zoo and Park Management – Parks					\$ 72,754

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Vice Chair Lund and seconded by Supervisor Gruszynski **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14F

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Education & Recreation Committee
MEETING DATE: October 18, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Parks Table of Organization in the Zoo and Park Management Department

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Parks Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Parks table of organization:

- Delete (2.00) FTE Park Manager positions, Pay Grade 11
- Add 1.00 FTE Field Manager position, Pay Grade 11
- Add 1.00 FTE Business Manager position, Pay Grade 11
- Add 1.00 FTE Program Coordinator position, Pay Grade 11

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

4. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$
- b. If part of a bigger project, what is the total amount of the project? \$72,754
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14g -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE BROWN COUNTY LIBRARY TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Brown County Library (Department), during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to change the annual budgeted hours for the six (6) full time Youth Services Librarian positions by increasing the annual hours of each position by 130 hours each, from 1,950 to 2,080 hours each, a total increase of 780 hours, to expand the youth services program on an annual basis; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the annual hours for each of the six (6) full time Youth Services Librarian positions be increased by 130 hours each, from 1,950 to 2,080 hours each, a total increase of 780 hours; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	Hours	Addition/ Deletion	Salary	Fringe	Total
Increase annual hours for six (6) full time Youth Services Librarians by 130 hours each	780 Hours	Addition	\$18,372	\$ 2,656	\$21,028
Total 2017 Budget Impact – Brown County Library					\$21,028

Budget Impact: *The fiscal change of this resolution is not reflected in the 2017 budget. The Library Board has the sole discretion regarding the allocation of any funds it receives from the County. The intent of the additional levy allocation is outlined in the resolution.*

Respectfully submitted,
EDUCATION & RECREATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Lefebvre and seconded by Supervisor Campbell **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14G

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 20, 2016
REQUEST TO: Executive Committee
MEETING DATE: October 24, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The Brown County Library Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Brown County Library during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Brown County Library table of organization:

- Increase annual hours from 1,950 to 2,080 for six (6) full time Youth Services Librarian positions. Total budget increase of 780 hours.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

5. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$21,082
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☐ Yes ☒ No It is not reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14h -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE HUMAN SERVICES – COMMUNITY PROGRAMS TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services – Community Programs Department (“Department”) during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to delete (1.00) FTE Clerk II position in the Economic Support unit as efficiencies were found in this area; and,

WHEREAS, the Department has requested to add 2.00 FTE Economic Support Specialist (“ESS”) positions to handle the increase in workload in the Income Maintenance and Child Care programs. These ESS positions are necessary to keep the caseloads manageable to ensure we are able to meet the State performance standards related to timeliness, quality, and call center measurements. The majority of the cost of the ESS positions is offset with state (DHS/DCF) and federal funding; and,

WHEREAS, the Department has requested to add 1.00 FTE Lead Economic Support Specialist (“Lead ESS”) position as there is a significant need in assisting and supporting the ESS positions with training and technical assistance as state policies and procedures change often. The Lead ESS position assists in ensuring state performance standards are met to avoid compliance issues or sanctions. The majority of the cost of the Lead ESS position is offset with state (DHS/DCF) and federal funding; and,

WHEREAS, the Department has requested to add 1.00 FTE Alcohol and Other Drug Abuse (“AODA”) Counselor to accommodate the anticipated increase in the number of clients with AODA treatment needs. The increase is due to the addition and restoration of alcohol and other detoxification services to our service array through contract with Bellin Psychiatric Center and will result in an increase in clients needing AODA treatment from our outpatient AODA service area after clients have been through detoxification. The cost of the AODA Counselor position will be offset by funds provided by the Ad-hoc Mental Health Task Force; and,

WHEREAS, to maximize compliance with the Comprehensive Community Service (“CCS”) regulations, the Department has requested to add 1.00 FTE CCS Quality Assurance Worker position to ensure that provider’s notes and content meet these requirements. The cost of not adding this position could be substantial if errors are not caught and quickly corrected, with disallowances from state audits anticipated. The CCS Quality Assurance Worker position would be funded through CCS as an allowable cost. DHS state coordinators have strongly urged that this step is necessary to avoid disallowances under the program; and,

WHEREAS, the Department has requested to add 1.00 FTE Treatment Court Case Manager position due to growth in the treatment courts and adding necessary capacity to manage the growing program and other jail diversion activities to manage all the clients served. Four courts are currently in operation, Drug Court, Mental Health Court, Veteran’s Treatment

Court and Heroin Court. Additionally, there is a growing number of court diversion clients screened and deemed to be low risk offenders that are then referred to community resources at the client's own cost. These clients are then diverted from potential jail stays.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Human Services – Community Programs table of organization be changed by deleting (1.00) FTE Clerk II position, adding 2.00 FTE Economic Support Specialist positions, adding 1.00 FTE Lead Economic Support Specialist position, adding 1.00 AODA Counselor position, adding 1.00 FTE CCS Quality Assurance Worker position, and adding 1.00 FTE Treatment Court Case Manager position; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk II	(1.00)	Deletion	\$(33,072)	\$(14,519)	\$(47,591)
Economic Support Specialist	2.00	Addition	\$ 63,726	\$ 28,680	\$ 92,406
Lead Economic Support Specialist	1.00	Addition	\$ 40,789	\$ 15, 658	\$ 56,447
AODA Counselor	1.00	Addition	\$ 47,541	\$ 16,778	\$ 64,319
CCS Quality Assurance Worker	1.00	Addition	\$ 39,879	\$ 15,628	\$ 55,507
Treatment Court Case Manager	1.00	Addition	\$ 39,879	\$ 15,628	\$ 55,507
Total 2017 Budget Impact Human Services – Community Programs					\$276,595

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Hoyer and seconded by Supervisor Brusky **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14H

ON THE FOLLOWING PAGES

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/16
REQUEST TO: Human Services Committee
MEETING DATE: October 11, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☐ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Human Services – Community Programs Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Human Services – Community Programs Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Human Services – Community Programs table of organization:

- Delete (1.00) FTE Clerk II
- Add 2.00 FTE Economic Support Specialist
- Add 1.00 FTE Lead Economic Support Specialist
- Add 1.00 FTE AODA Counselor
- Add 1.00 FTE CCS Quality Assurance Worker
- Add 1.00 FTE Treatment Court Case Manager

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

6. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$
- b. If part of a bigger project, what is the total amount of the project? \$276,595
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14i -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE HEALTH DEPARTMENT AND HUMAN SERVICES DEPARTMENT TABLE OF ORGANIZATOIN**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Health Department and the Human Services Department ("Departments") during the 2017 budget process; and,

WHEREAS, the Departments have evaluated the workload to support the new changes and have identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, due to the vacancy of the Director of the Health Department, the option of combining the Departments was studied and revealed the following benefits:

- Public Health and Human Service Preparedness – Joint response and resource coordination to emergency situations; Coordination of a large group of staff to respond; Reinforcement of Incident Command Structure across both departments.
- Collaboration on Emerging Health and Human Services Needs – Mental health support is a need in both departments; Coordinate training across departments; Public Health has more experience with promotion and prevention while Human Services has more experience with treatment.
- Adult Services – More preventative work with adult health by Public Health. Explore ways that preventative adult health services can connect with other service lines.
- Child and Family Services – Team approach of home visiting programs and services.
- Combined Services are Better for Public Service and Access – One location for the public to go for services; Collaboration between the areas; Provide better access for the public to reduce touches by the person.
- Streamline Government – One contracting agent between State and County; Contract support and provider management for services that could be billable to increase revenue; Finance and reporting consolidated; Unified leadership; Potential for one governing board for Health and Human Services in the future.
- Improve Recruitment for Division of Public Health/Health Officer – Move administrative duties to the Health & Human Services Executive Director position improving the ability to recruit for the new Public Health Officer position.

WHEREAS, due to the above findings, the Departments recommend that the Health Department and the Human Services Department are combined and the department name be changed to Health and Human Services Department; and,

WHEREAS, the Departments further recommend the deletion of (1.00) FTE Human Services Executive Director position in Pay Grade 2 in the Human Services table of organization and the addition of 1.00 FTE Health & Human Services Executive Director position in Pay Grade 1 in the Classification and Compensation Plan; and,

WHEREAS, the Departments further recommended the deletion of (1.00) FTE Health Director position in Pay Grade 6 in the Health Department table of organization and the addition of 1.00 FTE Public Health Officer position in Pay Grade 6 of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Health Department and Human Services Department be combined and the department name be changed to the Health and Human Services Department.

BE IT FURTHER RESOLVED, the Human Services table of organization be changed by deleting (1.00) FTE Human Services Executive Director position in Pay Grade 2 in the Classification and Compensation Plan and the addition 1.00 FTE Health & Human Services Executive Director position in Pay Grade 1 in the Classification and Compensation Plan.

BE IT FURTHER RESOLVED, the Health Department table of organization be changed by deleting (1.00) FTE Health Director position in Pay Grade 6 in the Classification and Compensation Plan and adding 1.00 FTE Public Health Officer position in Pay Grade 6 in the Classification and Compensation Plan; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact – Human Services:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Human Services Executive Director Pay Grade 2	(1.00)	Deletion	\$(107,972)	\$(17,382)	\$(125,354)
Health & Human Services Executive Director – Pay Grade 1	1.00	Addition	\$ 125,736	\$ 19,613	\$ 145,349
Total 2017 Budget Impact (Human Services)					\$ 19,995

Budget Impact – Health:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Health Director, Pay Grade 6	(1.00)	Deletion	\$(82,722)	\$(21,848)	\$(104,570)
Public Health Officer, Pay Grade 6	1.00	Addition	\$ 82,722	\$ 21,848	\$ 104,570
Total 2017 Budget Impact (Health)					\$ 0

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
HUMAN SERVICES COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Evans and Seconded by Supervisor Zima **“to receive and place on file.”** Following discussion, a roll call vote taken. Roll Call #14(1):

Ayes: Nicholson, Gruszynski, Erickson, Zima, Evans, Kaster

Nays: Sieber, De Wane, Hoyer, Lefebvre, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Ballard, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Total Ayes: 6 Total Nays: 20

Motion failed.

A motion was made by Supervisor Hoyer and Seconded by Supervisor Brusky **“to adopt.”** Roll call vote taken. Roll Call #14(2):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Lefebvre, Erickson, Buckley, Landwehr, Dantine, Brusky, Ballard, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Nays: Gruszynski, Zima, Evans, Vander Leest, Kaster

Total Ayes: 21 Total Nays: 5

Supervisor Nicholson stated that he voted in error. Supervisor Nicholson requested that his vote be changed to nay for the record.

Ayes: Sieber, De Wane, Hoyer, Lefebvre, Erickson, Buckley, Landwehr, Dantine, Brusky, Ballard, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Nays: Nicholson, Gruszynski, Zima, Evans, Vander Leest, Kaster

Total Ayes: 20 Total Nays: 6

Motion carried.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14i

ON THE FOLLOWING PAGE

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/16
REQUEST TO: Human Services Committee
MEETING DATE: October 11, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Health Department and Human Services Department Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Health Department and Human Services Department during the 2017 budget process.

ACTION REQUESTED:

Approve the consolidation of the Health Department and the Human Services Department and change the name of the department to Health and Human Services Department.

Make the following changes to the Human Services table of organization:

- Delete (1.00) FTE Human Services Executive Director
- Add 1.00 FTE Health & Human Services Executive Director

Make the following changes to the Health Department table of organization:

- Delete (1.00) FTE Health Director
- Add 1.00 FTE Public Health Officer

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

7. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$
- b. If part of a bigger project, what is the total amount of the project? Human Services = \$19,995
Health = \$0
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14j -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE PUBLIC WORKS TABLE OF ORGANIZATION CHANGING THE ALLOCATION OF COSTS FOR CERTAIN POSITIONS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Works Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to realign the costs for the Public Works Director, Business Manager and Clerk/Typist II positions to better reflect the actual division of duties and costs between the Highway and Facility Management divisions; and,

Position	Current Allocation		Requested Allocation	
	Highway	Facilities	Highway	Facilities
Public Works Director	50%	50%	75%	25%
Business Manager	65%	35%	75%	25%
Clerk/Typist II	80%	20%	75%	25%

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Works table of organization be changed by allocating the costs of the Public Works Director, Business Manager and Clerk/Typist II positions as follows: 75% to the Highway Division and 25% to the Facility Management Division; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Works Director	(0.25)	Deletion	\$(26,125)	\$(7,621)	\$(33,746)
Business Manager	(0.10)	Deletion	\$(7,086)	\$(1,171)	\$(8,257)
Clerk/Typist II	0.05	Addition	\$ 1,608	\$ 990	\$ 2,598
Total 2017 Budget Impact Public Works – Facility Management Division					\$(39,405)

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Works Director	0.25	Addition	\$26,125	\$7,621	\$33,746
Business Manager	0.10	Addition	\$ 7,086	\$1,171	\$ 8,257
Clerk/Typist II	(0.05)	Deletion	\$(1,608)	\$(990)	\$(2,598)
Total 2017 Budget Impact Public Works – Highway Division					\$39,405

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
 Approved by Corporation Counsel's Office

A motion was made by Supervisor Sieber and seconded by Supervisor De Wane **“to adopt.”** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14J

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Public Works Table of Organization Changing the Allocation of Costs for Certain Positions

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Public Works Department during the 2017 budget process.

ACTION REQUESTED:

Change the allocation of the cost of the Public Works Director, Business Manager and Clerk/Typist II positions to: 75% to the Highway Division and 25% to the Facility Management Division to better reflect the actual division of duties and costs between the divisions.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

8. Is there a fiscal impact? ☐ Yes ☒ No
- a. If yes, what is the amount of the impact? \$ _____
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14k -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE PUBLIC WORKS – FACILITY MANAGEMENT TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, at the September 26, 2016, Planning, Development and Transportation Committee (“Committee”) meeting, the committee requested a resolution to increase the rate of pay for the Housekeeper position in the Public Works – Facility Management table of organization to \$13.64 per hour; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, 1.50 FTE Housekeeper positions at \$13.06 per hour be increased to \$13.64 per hour and 1.50 FTE Housekeeper positions at \$11.63 per hour be increased to \$13.64 per hour in the Public Works – Facility Management table of organization; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Housekeeper Increase from \$13.06/hour to \$13.64/hr.	1.50		\$5,387	\$ 860	\$6,247
Housekeeper Increase from \$11.63/hour to \$13.64/hour	1.50		\$2,695	\$ 385	\$3,080
Total 2017 Budget Impact Public Works – Facility Management					\$9,327

Budget Impact: This proposed change is not funded in the proposed 2017 Budget.

Respectfully submitted,
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel’s Office

A motion was made by Supervisor Dantine and seconded by Supervisor Sieber **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____/s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENTS TO RESOLUTION #14K

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Public Works - Facility Management Table of Organization

ISSUE/BACKGROUND INFORMATION:

At the September 26, 2016, Planning, Development & Transportation Committee meeting, the committee requested a resolution regarding increasing the Housekeeper rate of pay.

ACTION REQUESTED:

Make the following changes to the Public Works – Facility Management table of organization:

- Increase 1.50 FTE Housekeeper positions from \$13.06/hour to \$13.64/hour
- Increase 1.50 FTE Housekeeper positions from \$11.63/hour to \$13.64/hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

9. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$9,327
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☐ Yes ☐ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

(ITEM #11g WAS TAKEN WITH ITEM #14I)

**No. 14I -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING
THE 2017 BUDGET PROCESS IN THE PUBLIC WORKS TABLE OF
ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Business Coordinator position in the Public Works Department ("Department") table of organization is currently vacant; and,

WHEREAS, the Department has requested to reorganize the Department by deleting the Business Coordinator position and ~~Office Manager I position and create a new Administrative Coordinator position and adding~~ an LTE-Summer Help Admin position; and,

WHEREAS, the current Highway Commissioner/Director does not utilize the Office Manager I position as much as past Directors have and the Department recommends merging the duties of the Business Coordinator position and into the Office Manager I position. ~~into a new Administrative Coordinator position.~~ The Department would utilize a LTE-Summer Help Admin position to assist with the spike in duties during the ~~busiest~~ summer season; and,

WHEREAS, Human Resources has reviewed the Department's request and has determined that the assumption of these duties fall within the scope of the current Office Manager I position, and it is properly placed within Pay Grade 14 of the Classification and Compensation plan in the Department Assistant Classification. ~~The job duties of the proposed new Administrative Coordinator position fall within the scope of the Department Assistant Classification where the current Office Manager I position is placed;~~ and,

WHEREAS, ~~Human Resources recommends only a job title change from Office Manager I to Administrative Coordinator and reassignment of duties for the position as it would not be a reclassification;~~ and,

WHEREAS, the current Office Manager I hourly rate is \$18.16 per hour (86% of market) as a non-exempt position. In reviewing internal equity, other positions classified in Pay Grade 14, in the Department Assistant Classification, non-exempt are: Administrative Coordinator in the Planning and Land Services Department at \$19.59 (92.9% of market), Office Manager I in the Public Safety Department at \$18.51 (87.8% of market), and Administrative Secretary in the Zoo Department at \$16.87 (80% of market); and,

WHEREAS, the Department requests the Office Manager I position receive an increase in the hourly rate of pay from \$18.16 to \$19.59 per hour; and,

WHEREAS, Human Resources recommends the reorganization of the Public Works table of organization by deleting (1.00) FTE Business Coordinator position, ~~a title change for the Office Manager I position to Administrative Coordinator~~ and adding 0.25 0.32 FTE LTE-Summer Help Admin position at \$10.25 per hour; and,

WHEREAS, at the Planning, Development and Transportation Committee meeting on October 17, 2016, the Committee requested the rate of pay for one Superintendent position at

\$32.36 per hour be increased to be equal to the other three Superintendent positions at \$32.68 per hour; and,

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the deletion of (1.00) FTE Business Coordinator position and the addition of 0.32 FTE LTE-Summer Help Admin position ~~and a title change for the Office Manager I position to Administrative Coordinator~~ in the Public Works table of organization; and,

BE IT FURTHER RESOLVED, the rate of pay for the Office Manager I position in the Public Works table of organization be increased to \$19.59 per hour; and,

BE IT FURTHER RESOLVED, the rate of pay for one Superintendent position in the Public Works table of organization be raised from \$32.36 per hour to \$32.68 per hour; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Annualized Budget Impact	FTE	Addition/Deletion	Salary	Fringe	Total
Superintendent @ \$32.36/hr	(1.0)	Deletion	(\$67,309)	(\$26,038)	(\$93,347)
Superintendent @ \$32.68/hr	1.0	Addition	\$67,974	\$26,145	\$94,119
Business Coordinator (PG-16)	(0.75)	Deletion	(\$31,559)	(\$15,972)	(\$47,531)
Office Manager I (PG-14) @ \$18.16/hr	(0.75)	Deletion	(\$28,330)	(\$15,539)	(\$43,869)
Office Manager I (PG-14) @ \$19.59/hr	0.75	Addition	\$30,560	\$15,875	\$46,435
LTE-Summer Help Admin @ \$10.25/hr. (660 hours)	0.25 0.32	Deletion Addition	\$ 5,330 \$ 6,765	\$ 207 \$ 501	\$ 5,537 \$ 7,266
Annualized Budget Impact Public Works – Highway Division					(\$41,994) (\$37,699) (\$36,927)

Annualized Budget Impact	FTE	Addition/Deletion	Salary	Fringe	Total
Business Coordinator (PG-16)	(0.25)	Deletion	(\$10,520)	(\$5,324)	(\$15,844)
Office Manager (PG-14) @ \$18.16/hr	(0.25)	Deletion	(\$ 9,443)	(\$5,180)	(\$14,623)
Office Manager (PG-14) @ \$19.59/hr	0.25	Addition	\$10,287	\$5,292	\$15,579
Annualized Budget Impact Public Works – Facilities Management Division					(\$15,844) (\$14,888)

Fiscal Note: This resolution is not included in the 2017 Budget. The change decreases general property taxes revenues by ~~\$15,844~~ \$14,888 and increases 2017 projected highway funds available by ~~\$41,994~~ \$37,699 \$36,927.

Respectfully submitted,

PLANNING DEVELOPMENT AND
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14L

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/18/16 Amended
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process in the Public Works Table of Organization

ISSUE/BACKGROUND INFORMATION:

The Public Works Department submitted a request to change their table of organization during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Public Works - Highway table of organization:

- Delete (1.00) FTE Business Coordinator position
- Increase the Office Manager I rate of pay from \$18.16 per hour to \$19.59 per hour
- Add 0.32 FTE LTE Summer Help Admin position @ \$10.25 per hour
- Increase one Superintendent's rate of pay from \$32.36 per hour to \$32.68 per hour

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

10. Is there a fiscal impact? ☐ Yes ☐ No
- a. If yes, what is the amount of the impact?
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☐ Yes ☐ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14m -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE REGISTER OF DEEDS TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Register of Deeds Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to reduce a vacant Vital Records Specialist position ("Position") from 1.00 FTE to 0.70 FTE due to a reduction in workload; and,
WHEREAS, the Position would cover the busiest customer service hours from 9:00 a.m. to 2:00 p.m., Monday – Friday and for staff shortages as needed; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Register of Deeds table of organization be changed by reducing 1.00 FTE Vital Records Specialist position to 0.70 FTE Vital Records Specialist position; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Vital Records Specialist	(1.00)	Deletion	\$(35,277)	\$(14,843)	\$(50,120)
Vital Records Specialist	0.70	Addition	\$ 24,694	\$ 13,280	\$ 37,974
Total 2017 Budget Impact – Register of Deeds					\$(12,146)

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Landwehr and seconded by Supervisor Dantine "to adopt." Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____/s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14M
ON THE FOLLOWING PAGES

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Register of Deeds Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Register of Deeds during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Register of Deeds table of organization:

- Reduce a vacant 1.00 FTE Vital Records Specialist position to 0.70 FTE Vital Records Specialist position due to a reduction in workload.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

11. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? Savings of (\$12,146)
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14n -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE PLANNING AND LAND SERVICES TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Planning and Land Services Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, with the exception of three positions in the Department, all positions are presently budgeted at 2,080 annual hours; and,

WHEREAS, for departmental consistency, the Department has requested to increase a Central Services Specialist position and two Property Analyst positions from 1,950 to 2,080 annual hours; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Planning and Land Services table of organization be changed by increasing the annual hours to 2,080 for 1.00 FTE Central Services Specialist position and 2.00 FTE Property Analyst positions; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	Hours	Addition/ Deletion	Salary	Fringe	Total
Central Services Specialist	130	Addition	\$ 2,223	\$ 319	\$ 2,542
Property Analyst	130	Addition	\$ 3,120	\$ 450	\$ 3,570
Property Analyst	130	Addition	\$ 3,297	\$ 474	\$ 3,771
Total 2017 Budget Impact – Planning and Land Services					\$ 9,883

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Dantine and seconded by Supervisor Sieber **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14N

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The Planning and Land Services Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Planning and Land Services during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Planning and Land Services table of organization:

- Increase annual hours from 1,950 to 2,080 for 1.00 FTE Central Services Specialist position
- Increase annual hours from 1,950 to 2,080 for 2.00 FTE Property Analyst positions

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

12. Is there a fiscal impact? ☒ Yes ☐ No

- a. If yes, what is the amount of the impact? \$9,883
- b. If part of a bigger project, what is the total amount of the project? \$
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14o -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE PORT & RESOURCE RECOVERY DEPARTMENT TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Port and Resource Recovery Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested Lead Pay at \$1.00 per hour for the Resource Recovery Associate position when performing lead duties.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Port and Resource Recovery Department table of organization be changed by adding Lead Pay at \$1.00 per hour for the Resource Recovery Associate position when performing lead duties; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Resource Recovery Associate Lead Pay @ \$1.00/hour		Addition	\$2,080	\$ 406	\$2,486
Total 2017 Budget Impact – Port and Resource Recovery					\$2,486

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Kaster and seconded by Supervisor Dantine **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #140
ON THE FOLLOWING PAGES

Brown County

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

No. 14p -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE AIRPORT TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Airport ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, over the past five years the Department has acquired additional pieces of complex equipment required to maintain the airfield and safety of passengers; and,

WHEREAS, the Department has requested Lead Pay for a Maintenance Mechanic – Airfield position to provide frontline oversight and prioritize equipment repairs and needs. This would allow the Operations Supervisor to focus on other critical management duties; and,

WHEREAS, the Department has requested Lead Pay at \$1.00 per hour for the Maintenance Mechanic – Airfield position when performing lead duties.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Airport table of organization be changed by adding Lead Pay at \$1.00 per hour for the Maintenance Mechanic – Airfield position when performing lead duties; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Maintenance Mechanic – Airfield Lead Pay @ \$1.00/hour		Addition	\$ 2,080	\$ 406	\$ 2,486
Total 2017 Budget Impact – Airport					\$ 2,486

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Sieber and seconded by Supervisor Hoyer **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14P
ON THE FOLLOWING PAGE

Brown County



RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

W:WORD\COBOARD\2016\NOVEMBER

No. 14q -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE U.W. EXTENSION TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the U.W. Extension Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to delete the following positions due to the elimination of funding: Delete (0.10) FTE STEM Outreach Facilitator position, delete (0.11) FTE Teen Market Garden Coordinator position, delete (0.10) FTE LTE Communication Media Specialist position, delete (0.08) FTE LTE Garden Assistant position, delete (0.25) FTE LTE FIELDS Director position, delete (0.28) FTE LTE Invasive Species Aide position; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the U.W. Extension table of organization be changed by deleting (0.10) FTE STEM Outreach Facilitator position, deleting (0.11) FTE Teen Market Garden Coordinator position, deleting (0.10) FTE LTE Communication Media Specialist position, deleting (0.08) FTE LTE Garden Assistant position, deleting (0.25) FTE LTE FIELDS Director position, deleting (0.28) FTE LTE Invasive Species Aide position; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
STEM Outreach Facilitator	(0.10)	Deletion	\$(3,240)	\$(305)	\$(3,545)
Teen Market Garden Coordinator	(0.11)	Deletion	\$(2,640)	\$(248)	\$(2,888)
LTE Communication Media Specialist	(0.10)	Deletion	\$(6,001)	\$(516)	\$(6,517)
LTE Garden Assistant	(0.08)	Deletion	\$(2,470)	\$(213)	\$(2,683)
LTE FIELDS Director	(0.25)	Deletion	\$(15,002)	\$(1,291)	\$(16,293)
LTE Invasive Species Aide	(0.28)	Deletion	\$(4,329)	\$(372)	\$(4,701)
Total 2017 Budget Impact – U.W. Extension					\$(36,627)

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/11/16
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: October 17, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The U.W. Extension Department Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the U.W. Extension Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the U.W. Extension table of organization due to the elimination of funding for the following positions:

- Delete (0.10) FTE STEM Outreach Facilitator position
- Delete (0.11) FTE Teen Market Garden Coordinator position
- Delete (0.10) FTE LTE Communication Media Specialist position
- Delete (0.08) FTE LTE Garden Assistant position
- Delete (0.25) FTE LTE FIELDS Director position
- Delete (0.28) FTE LTE Invasive Species Aide position

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

15. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? (\$36,627)
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14r -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE PUBLIC WORKS TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Works Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has experienced an increase in workload due to the additional lane miles resulting from the US/Interstate 41 project as well as the State's expectations for winter coverage and summer maintenance; and,

WHEREAS, the State has been increasing RMA funding to offset the costs of the manpower required to meet these expectations and requirements; and,

WHEREAS, the Department is requesting to add 7.00 FTE Highway Crew positions to provide the level of service necessary to meet State expectations as well as maintain Brown County's County Highway System and provide the level of service needed for county and municipality needs; and,

WHEREAS, the Department has requested to add 1.50 FTE LTE Highway Maintenance positions to assist with the completion of maintenance needs for the county, state and municipalities before winter arrives as well as prevent overtime costs of the highway crew having to complete the maintenance; and,

WHEREAS, due to the difficulty of recruiting and retaining quality engineering interns, the Department has requested to reorganize the summer positions. The experience and qualifications required for the LTE Summer Engineer position would increase as well as the wage. The Department has requested to delete (4.00) FTE LTE Summer Employee positions at \$10.25 per hour, add 2.85 FTE LTE Summer Employee positions at \$10.25 per hour and add 1.27 FTE LTE Summer Employee Engineer positions at \$13.75 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Works – Highway Division table of organization be changed by adding 7.00 FTE Highway Crew positions, adding 1.50 FTE LTE Highway Maintenance positions, deleting (4.00) FTE LTE Summer Employee positions, adding 2.85 FTE LTE Summer Employee positions and adding 1.27 FTE LTE Summer Employee Engineering positions; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Highway Crew	7.00	Addition	\$ 306,922	\$ 128,555	\$ 435,477
LTE Highway Maintenance	1.50	Addition	\$ 37,440	\$ 4,764	\$ 42,204
LTE Summer Employee	(4.00)	Deletion	\$ (84,562)	\$ (7,277)	\$ (91,839)
LTE Summer Employee	2.85	Addition	\$ 60,885	\$ 5,240	\$ 66,125
LTE Summer Employee Engineer	1.27	Addition	\$ 36,300	\$ 3,124	\$ 39,424
Total 2017 Budget Impact Public Works – Highway Division					\$ 491,391

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Erickson and seconded by Supervisor Kaster **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14R

ON THE FOLLOWING PAGE

Brown County



RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The Public Works – Highway Table of Organization

A New Position or Position Deletion Request was submitted by the Public Works Department during the 2017 budget process.

- Add 7.00 FTE Highway Crew positions
- Add 1.50 FTE LTE Highway Maintenance positions
- Delete (4.00) FTE LTE Summer Employee positions
- Add 2.85 FTE LTE Summer Employee positions
- Add 1.27 FTE LTE Summer Employee Engineer positions

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

a. If yes, what is the amount of the impact? \$491,391

b. If part of a bigger project, what is the total amount of the project? \$_____

c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.

1. If yes, in which account? _____

2. If no, how will the impact be funded? _____

W:WORD\COBOARD\2016\NOVEMBER

**No. 14s -- RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING
THE 2017 BUDGET PROCESS IN THE PUBLIC SAFETY COMMUNICATIONS
TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Safety Communications Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to change the annual budgeted hours for the Telecommunications Operator, Telecommunications Operator I and Lead Telecommunication Operator positions to more accurately reflect the actual hours worked on an annual basis; and,

WHEREAS, due to the scheduling of these positions with shifts of 10 or 12 hours, an average annual hours of 1,990 is more accurate than the currently budgeted 1,988 hours; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the average annual hours for the Telecommunications Operator position, Telecommunications Operator I position and Lead Telecommunication Operator position be changed to 1,990 average annual hours; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Increase average annual hours from 1,988 to 1,990 Telecommunications Operator, Telecommunications Operator I & Lead Telecommunications Operator positions	192 hours	Addition	\$4,389	\$ 662	\$5,051
Total 2017 Budget Impact – Public Safety Communications					\$5,051

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,
PUBLIC SAFETY COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Buckley and seconded by Supervisor Clancy **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____/s/ Troy Streckenbach_____

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14S ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 4, 2016
REQUEST TO: Public Safety Committee
MEETING DATE: October 12, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In
The Public Safety Communications Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Public Safety Communications Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Public Safety Communications Department table of organization:

- Increase annual hours from 1,988 to 1,990 for the Telecommunications Operator, Telecommunications Operator I and Lead Telecommunications Operator positions. Total budget increase of 192 hours.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

17. Is there a fiscal impact? ☒ Yes ☐ No

- If yes, what is the amount of the impact? \$5,051
- If part of a bigger project, what is the total amount of the project? \$_____
- Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
 - If yes, in which account? _____
 - If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14t -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE MEDICAL EXAMINER TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Medical Examiner Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, in 2016 Brown County entered into an intergovernmental agreement with Dane County for Medical Examiner oversight, administration and autopsy services. As part of that agreement, many new and more complete policies for death investigation have been implemented. These policies have caused the workload of the individual investigators to increase greatly; and,

WHEREAS, the use of part-time or pool investigators is difficult due to their availability, maintenance of skill, and ability to follow through with investigations due to outside commitments. This creates additional work for FTE staff to follow up and follow through on cases and creates a situation where surviving family members have to deal with multiple representatives from the Department; and,

WHEREAS, the Department has requested to add 1.00 FTE Medicolegal Investigator position in Pay Grade 12 of the Classification and Compensation Plan; and,

WHEREAS, a thorough study of the Deputy Lead Medicolegal Investigator position was also completed. Based on internal and external comparable data, plus the addition of supervisory responsibilities of the new Medicolegal Investigator position, the Deputy Lead Medicolegal Investigator position should be reclassified from Pay Grade 16 to Pay Grade 12 in the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Medical Examiner table of organization be changed by adding 1.00 FTE Medicolegal Investigator position in Pay Grade 12 of the Classification and Compensation Plan.

BE IT FURTHER RESOLVED, the Deputy Lead Medicolegal Investigator position be reclassified to Pay Grade 12 in the Classification and Compensation Plan; requested through the 2017 budget process to be effective January 1, 2017.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Medicolegal Investigator	1.00	Addition	\$ 47,486	\$ 16,647	\$ 64,133
Reclassification:					
Deputy Lead Medicolegal Investigator, PG 16	(1.00)	Deletion	\$(45,510)	\$(6,548)	\$(52,058)
Deputy Lead Medicolegal Investigator, PG 12	1.00	Addition	\$ 50,710	\$ 16,820	\$ 67,530
Medical Examiner Investigator(s) Funds		Deletion			\$(67,720)
Total 2017 Budget Impact – Medical Examiner					\$11,885

Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Buckley and seconded by Supervisor Evans **“to adopt.”**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14T

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/16
REQUEST TO: Public Safety Committee
MEETING DATE: October 12, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Medical Examiner Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Medical Examiner Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Medical Examiner Department table of organization:

- Add 1.00 FTE Medicolegal Investigator position
- Reclassification of 1.00 FTE Deputy Lead Medicolegal Investigator position from Pay Grade 16 to Pay Grade 12 in the Classification and Compensation Plan
- Reduce funds for Medical Examiner Investigator(s)

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

18. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$11,885
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 14u -- **RESOLUTION RE: APPROVING NEW OR DELETED POSITIONS DURING THE 2017 BUDGET PROCESS IN THE SHERIFF'S DEPARTMENT TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a New Position or Position Deletion Request was submitted by the Sheriff's Department ("Department") during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has experienced an increase in the number of pieces of evidence to be managed by the evidence section. Additionally, the sworn officer position in the evidence area is needed to work on Internet Crimes Against Children cases, Human Trafficking and other sensitive types of crimes; and,

WHEREAS, the Department has requested to add a Civilian Evidence Technician position ("Position") to assist in the processing of crime scene evidence and with the management and storage of evidence; and,

WHEREAS, this Position would allow the Department to move a sworn officer from the evidence section to work on internet crimes and other sensitive types of crimes. The civilian position could handle the evidence duties and, if necessary, be assisted by a sworn officer; and,

WHEREAS, this Position would process some evidence in the Sheriff's Crime Lab, prepare evidence for the Wisconsin State Crime Lab, prepare evidence for court purposes, maintain the chain of evidence and finally dispose of evidence or property at the completion of a case; and,

WHEREAS, the Department has requested to add 1.00 FTE Civilian Evidence Technician position in Pay Grade 12 of the Classification and Compensation Plan; and,

WHEREAS, the Department has received funding from the Wisconsin High Intensity Drug Trafficking Area Program (HIDTA) for a 1.00 FTE Criminal Intelligence Analyst position for the Brown County Drug Task Force due to the workload of increasingly larger cases and the mandatory reporting responsibilities; and,

WHEREAS, the Department has requested to add a fully funded 1.00 FTE Criminal Intelligence Analyst position in Pay Grade 12 of the Classification and Compensation Plan.

WHEREAS, should the funding be eliminated, the position will end and be eliminated from the Sheriff's Department table of organization; and,

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Sheriff's Department table of organization be changed by adding 1.00 FTE Civilian Evidence Technician position in Pay Grade 12 of the Classification and Compensation Plan and the addition of 1.00 FTE Criminal Intelligence Analyst position in Pay Grade 12 of the Classification

and Compensation Plan; requested through the 2017 budget process to be effective January 1, 2017.

BE IT FURTHER RESOLVED, should the funding for the Criminal Intelligence Analyst position be eliminated, the position will end and be eliminated from the Sheriff's Department Table of Organization.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Civilian Evidence Technician	1.00	Addition	\$50,710	\$17,122	\$ 67,832
Criminal Intelligence Analyst Grant Funding	1.00	Addition	\$45,989	\$16,426	\$ 62,415 \$(62,415)
Total 2017 Budget Impact – Sheriff's Department					\$ 67,832

Budget Impact: *The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,
PUBLIC SAFETY COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Approved by Corporation Counsel's Office

A motion was made by Supervisor Campbell and seconded by Supervisor Clancy **"to adopt."**
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: /s/ Troy Streckenbach

Date: 11/10/16

ATTACHMENT TO RESOLUTION #14U
ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 10/04/16
REQUEST TO: Public Safety Committee
MEETING DATE: October 12, 2016
REQUEST FROM: Pete Bilski
Interim Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Sheriff's Department Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Sheriff's Department during the 2017 budget process.

ACTION REQUESTED:

Make the following changes to the Sheriff's Department table of organization:

- Add 1.00 FTE Civilian Evidence Technician
- Add 1.00 FTE Criminal Intelligence Analyst (fully grant funded)

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

19. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$67,832
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2017 budget.
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

(Item #11d was taken at this time)

No. 11d -- **ORDINANCE AMENDING SECTION 4.57 OF THE BROWN COUNTY CODE OF ORDINANCES ENTITLED "POLICY"**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES HEREBY ORDAIN AS FOLLOWS:

Section 1 – Subsection (1) of Section 4.57 of the Brown County Code of Ordinances is hereby amended as follows:

Each position is designated as either Non-exempt or Exempt from the Federal Fair Labor Standards Act and state wage and hour laws. Employees in non-exempt positions shall be compensated or receive compensatory time at a rate of one and one-half times normal pay for hours worked in excess of forty (40) hours in any work week. Non-exempt full-time employees that **do not work** on vacation days or holidays will have up to eight (8) hours of each said vacation day or holiday counted as hours worked in the computation of weekly overtime, but this does **not** apply to part-time or Limited Term Employees, **nor** does this apply to exempt employees. Non-exempt full-time employees that **do work** on vacation days or holidays will be subject to normal payroll rules. Pay for non-worked hours (vacation, casual, holiday, etc.) are not considered hours worked. Per FLSA, some exceptions to the 40 hours per week standard apply under special circumstances to sheriff and hospital and nursing home employees. All time worked is subject to rounding rules.

Section 2 – This Ordinance shall become effective on 01-01-2017, upon passage and publication pursuant to law.

Respectfully submitted,

HUMAN RESOURCES DEPARTMENT

Approved by Corporation Counsel's Office

Fiscal Impact: This Ordinance has a fiscal effect of \$277,000. The Executive Committee appropriated \$133,303 to the 2017 Budget which would require an additional appropriation of \$143,697 in the 2017 Budget.

Approved By:

COUNTY EXECUTIVE (Date)

COUNTY CLERK (Date)

COUNTY BOARD CHAIR (Date)

Delivered to the County Executive on 11/03/16 for his signature and returned, unsigned, to the County Clerk's Office on 11/10/16.

A motion was made by Supervisor Erickson and seconded by Supervisor Sieber **"to adopt."** Roll call vote taken. Roll Call #11d(1):

Ayes: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Landwehr, Dantine, Brusky, Ballard, Kaster, Linssen, Kneiszel, Clancy, Campbell, Blom, Schadewald, Lund

Nays: Nicholson, Vander Leest, Buckley, Van Dyck, Moynihan, Becker

Total Ayes: 20

Total Nays: 6

Motion Carried.

(Item #15a was taken after #13f)

No. 16 -- RESOLUTION RE: ESTABLISHING THE BROWN COUNTY BUDGET FOR CALENDAR YEAR 2017

BE IT RESOLVED, that the following sums of money be raised for the ensuing year:

School for Children with Disabilities	2,802,612
Health	2,064,114
County Aid Bridges (Section 82.08, Wis. Stats.)	141,000
Debt Service Fund	14,086,908
All Other County Taxes	<u>67,567,338</u>

PROPERTY TAX LEVY	86,661,972
-------------------------	------------

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the school for Children with Disabilities on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for the Health Department on all districts participating; and

BE IT FURTHER RESOLVED, that the County shall apportion the tax for bridges under Section 82.08, Wis. Stats., on the taxable property of the taxing districts participating; and

BE IT FURTHER RESOLVED, that the County shall enter in the Tax Apportionment, State Special Charges for Forestry Mill Tax, Section 70.58, Wis. Stats., in the amount of \$3,343,153 and

BE IT FURTHER RESOLVED, that the County shall enter in the Tax Apportionment the 20% Highway County Trunk Bridge assessments as authorized legal taxes against any district in the County, under Section 83.03 (2), Wis. Stats., and

BE IT FURTHER RESOLVED, that the budgeted appropriations for purposes of Section 65.90, Wis. Stats., are attached hereto as Exhibit A, and the detailed budget for purposes of Section 59.17 (5), Wis. Stats., is the document of which this is part; and

BE IT FURTHER RESOLVED, that the Director of Administration is authorized to make any technical corrections to the budget that are necessary.

A motion was made by Supervisor Campbell and seconded by Supervisor Clancy **“to adopt the Brown County Budget for Calendar Year 2017 as amended”**. Vote taken. Roll Call #16(1):

Ayes: Sieber, De Wane, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Dantine, Brusky, Ballard, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Lund

Nays: Nicholson, Vander Leest, Buckley, Landwehr, Kaster, Van Dyck, Blom, Schadewald, Becker

Total Ayes: 17 Total Nays: 9

Motion carried **“to adopt the Brown County Budget for Calendar Year 2017 as amended.”**

Approved by: Refused to Sign, 11/10/16

No. 17 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW. NONE.

Late Communications:

No. 17a -- From Chairman Moynihan: For your consideration, I hereby request the Executive Committee direct Internal Auditor Dan Process to commence and complete an audit of the 750 Fund (Health/Dental).

Refer to Executive Committee

No. 17b -- From Supervisor Linssen: To provide for ice and snow removal on the paved portion of the Fox River Trail.

Refer to Education & Recreation Committee

No. 17c -- From Supervisor Becker: This communication is a request that the Executive Committee draft a proclamation that reaffirms our (Brown County Board's) support for the DARE Program.

Refer to Public Safety Committee

No. 17d -- From Supervisor Nicholson: Requesting the reasons why the Nursing staff at the CTC are not able to select vacation from 12/22/16 to 12/31/16.

Refer to Human Services Committee

No. 17e -- From Supervisor Campbell: To work with Corp Counsel to draft a resolution recognizing deceased employee, Robert Welsing Jr., for his years of service to Brown County.

Refer to Executive Committee

(Item #18 was struck from the agenda.)

No. 19 -- CLOSING ROLL CALL.

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Lefebvre, Erickson, Zima, Evans, Vander Leest, Buckley, Landwehr, Dantine, Brusky, Ballard, Kaster, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Total Present: 26

No. 20 -- ADJOURNMENT TO WEDNESDAY, DECEMBER 21, 2016, AT 6:00 P.M.,
LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET,
GREEN BAY, WISCONSIN.

A motion was made by Vice Chair Lund and seconded by Supervisor Erickson “**to adjourn to the above date and time (PLEASE NOTE TIME CHANGE)**”. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 8:17 p.m.

ls\ Sandra L. Juno

SANDRA L. JUNO
Brown County Clerk